

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT AGENCY & HOMELAND SECURITY
EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

May 15, 2024

Chairman Deforest called the meeting to order at 8:31 AM.

Roll Call: Carol Carter – absent, Carl Deforest – present, Rick Dumperth – present, Greg Glauner – present, Terry Grice – absent, Brian Guccion – absent, Stephen Hambley – present, Dennis Hanwell – present, Aaron Harrison – present, Matt Hiscock – absent, Robin Laubaugh – present, Jack Swedyk – absent, Larry Walters – present

Minutes: Mr. Hanwell motioned to approve the minutes from the March 20, 2024, meeting, seconded by Mr. Dumperth, and approved by all.

Public Comment: No one was present for public comment.

Resolution 2024-13 – Mr. Nau described that this is to declare the former rope trailer, a 2005 American Hauler cargo trailer, excess inventory to be sold at auction. Mr. Deforest motioned to approve Resolution 2024-13, seconded by Mr. Harrison, and approved by all.

Resolution 2024-14 – Mr. Nau described that this is to declare certain items of no value as excess inventory. Mr. Harrison motioned to approve Resolution 2024-14, seconded by Mr. Glauner, and approved by all.

Purchases – Mr. Nau requested the committee’s approval to purchase classes funded through the Hazardous Materials Emergency Planning Grant for this year including Pipeline Emergencies, Ammonia Specialist, Hazmat Air Monitoring, Lithium Battery Emergencies, Confined Space Operations, and GIS Training for \$18,610. Mr. Dumperth motioned to approve the purchases, seconded by Mrs. Laubaugh, and approved by all.

Old Business

Building Project: Mr. Nau showed photos and updated the committee on the building progress. The roof is presently being installed. Mr. Nau requested approval for four change orders including: 1) \$7,280.96 for sanitary sewer changes, 2) \$3,425.00 for foam insulation, 3) \$70,999.07 for soil conditions, and 4) \$1,043.97 for fiber & mailbox. Mr. Deforest motioned to approve the change orders as they were approved by the County Commissioners, seconded by Mr. Walters, and approved by all.

Storm Sewer: Mr. Nau asked how the committee would like to proceed with the storm sewer improvements, moving water from Heather Hedge Dr. and EMA’s property across our property, and to an adjacent property. It’s theorized that we should make improvements since this is a county project. Heather Hedge Dr. is maintained by the County; however, the Highway Engineer will not pay for the change order. The County Administrator already approved the work to avoid disrupting the project. Next week, Commissioners Hambley & Harrison will discuss the Commissioner’s Office splitting the cost with EMA. Mr. Deforest motioned to approve up to \$8,032.00 for the storm sewer changer order, seconded by Mr. Dumperth, and approved with Commissioners Hambley and Harrison abstaining.

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New Business

Expense Report: Mr. Nau presented the expense report for March 22, 2024 – May 15, 2024. Mr. Hanwell motioned to accept the report, seconded by Mr. Harrison, and approved by all.

EMA Activities: Mr. Nau presented and briefly described EMA's Monthly Activity Report dated May 2024. The radio tower project in Seville is progressing in cooperation with MCSO and the Parks District. The office is presently processing three hazmat cost recoveries. We are presently in discussion with a homeowner in Gloria Glenn about developing a floodplain acquisition project for her home. He discussed the recent LEPC compliance action, and that we are working with the Prosecutor's Office to determine how we need to handle the penalty revenue. Mr. Dumperth motioned to accept the activity report as presented, seconded by Mr. Glauner, and approved by all.

Interns: EMA will have two unpaid interns this summer. Sam Porter is a graduate student from Ohio State University and Annika Brendel is an undergraduate from the University of Findlay.

Next Meeting: The next meeting will remain as scheduled on June 19th, 2024, at 8:30 AM.

Executive Session: Mr. Deforest motioned to enter executive session to discuss the hiring of a public employee, seconded by Mr. Hanwell.

Roll Call: Carl Deforest – yes, Rick Dumperth – yes, Greg Glauner – yes, Stephen Hambley – yes, Dennis Hanwell – yes, Aaron Harrison – yes, Robin Laubaugh – yes, Larry Walters – yes

Executive session began at 9:13 AM.

Mr. Deforest motioned to end the executive session, seconded by Mr. Hanwell.

Executive session ended at 9:37 AM.

Mr. Deforest motioned to adjourn at 9:37 AM, seconded by Mr. Walters, and approved by all.