

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT AGENCY & HOMELAND SECURITY
EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

June 19, 2024

Chairman Deforest called the meeting to order at 8:30 AM.

Roll Call: Carol Carter – present, Carl Deforest – present, Rick Dumperth – present, Greg Glauner – present, Terry Grice – present, Brian Guccion – present, Steve Hambley – present, Dennis Hanwell – present, Aaron Harrison – present, Matt Hiscock – present, Robin Laubaugh – absent, Jack Swedyk – present, Larry Walters – present

Minutes: Commissioner Hambley motioned to approve the minutes from the May 15, 2024, meeting, seconded by Mr. Dumperth, and approved with abstentions from Mr. Hiscock, Mayor Carter, Mr. Guccion, and Sheriff Grice.

Public Comment: No one was present for public comment.

Resolution 2024-15 Hazmat Cost Recovery Appropriation Increase – Mr. Nau explained that we are increasing our budget appropriation for hazmat cost recovery because of the large cost associated with the spill at Bleachtech in April 2024. Bleachtech’s payment was received and distributed by MCEMA. Mr. Guccion motioned to approve Resolution 2024-15, seconded by Commissioner Harrison, and approved by all.

Purchase – Mr. Nau presented a quote from Professional Diving Resources for dive equipment for \$6158.96. This purchase was recommended by the All-Hazards Advisory Committee at their latest meeting. Mr. Deforest motioned to approve the purchase for \$6158.96 as delineated by the quote provided, seconded by Mr. Dumperth, and approved by all.

Old Business

Building Project: Mr. Nau presented a Total Construction Costs report showing costs paid to date and a remaining balance of \$83,936.34. The electrical, plumbing and paving is done, and the doors are being installed this week. Only final grading and seeding are due after that. The committee agreed that a ribbon cutting is not necessary.

Expense Report:

An Expense Report dated May 16, 2024, to June 19, 2024, our standard report format, was provided.

A report generated from Munis was also provided for all expenses in May 2024. Mr. Nau proposed providing monthly expense reports in this format from now on since it would save a great amount of staff time. The current report is created for no other purpose than the Executive Committee meetings. The Committee agreed on the proposed monthly format. Mr. Deforest asks that we apprise the Committee of any large expenses occurring between the first of the month and the meeting.

EMA Activities:

Mr. Nau presented an EMA Activity Report dated June 2024. He discussed that the Radio Tower Project is presently going through environmental and historical review. EMA submitted 108 pales of AFFF foam, “the county foam bank”, to an Ohio EPA sponsored collection since the material has PFAS chemicals. The Medina County Fire Chiefs’ Association discussed this, and they do not intend

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to purchase a replacement. Various communications have been made with Canton-Akron Airport, Akron Fire Department, Cleveland-Hopkins Airport, and Cleveland Fire affirming that those entities would be available to provide foam in an emergency. The committee members recommended that EMA work with Mike Lyons to create agreement with these entities, but to find a template agreement first.

Board Members:

Chief Walters: Chief Walters read the revised job description and the Activity Report, and he complemented the staff on the changes that have been made throughout the agency.

Mr. Hiscock: Mr. Hiscock thanked EMA for attending Wadsworth First Friday Public Safety night.

Mr. Guccion: Mr. Guccion thanked Mr. Nau for letting the township use the Gator for Sharon Showcase. Also, former intern Anna Back was accepted to Navy Officer Candidate School.

Mayor Carter: Mayor Carter complemented Mr. Nau and Mr. Sturgeon on the progress that has been made in the office.

Intern Annika Brendel from the University of Findlay introduced herself.

Executive Session: Mr. Deforest motioned to enter executive session to discuss the hiring of a public employee, seconded by Commissioner Harrison.

Roll Call: Carol Carter – yes, Carl Deforest – yes, Rick Dumperth – yes, Greg Glauner – yes, Terry Grice – yes, Brian Guccion – yes, Steve Hambley – yes, Dennis Hanwell – yes, Aaron Harrison – yes, Matt Hiscock – yes, Jack Swedyk – yes, Larry Walters – yes

Executive session began at 9:04 AM.

Mr. Deforest motioned to end the executive session, seconded by Chief Glauner.

Executive session ended at 9:17 AM.

Mayor Hanwell motioned to approve the job description as modified, seconded by Mr. Dumperth, and approved by all.

Mr. Deforest motioned to authorize the Director to advertise the position of Emergency Management Specialist 1, a full-time position with EMA and to coordinate with Holly on posting to job opening, seconded by Sheriff Grice, and approved by all.

Mr. Deforest adjourned the meeting at 9:20 AM.