

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT AGENCY & HOMELAND SECURITY
EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

July 17, 2024

Chairman Deforest called the meeting to order at 8:32 AM.

Roll Call: Carol Carter – absent, Carl Deforest – present, Rick Dumperth – present, Greg Glauner – present, Terry Grice – present, Brian Guccion – present, Steve Hambley – present, Dennis Hanwell – absent, Aaron Harrison – present, Matt Hiscock – absent, Robin Laubaugh – present, Jack Swedyk – absent, Larry Walters – present

Public Comment: No one was present for public comment.

Minutes: Mr. Dumperth motioned to approve the minutes from the June 19th, 2024, meeting, seconded by Commissioner Hambley, and approved by all.

Resolution 2024-16 Excess Property – Commissioner Hambley motioned to approve Resolution 2024-16, seconded by Commissioner Harrison, and approved by all.

Door Access Control System Purchase – Mr. Nau presented a quote from Korsen Fire & Security for a door access control system for \$11,099.63. Mr. Deforest motioned to authorize Mr. Nau to enter into the agreement with Korsen Fire & Security pending removal of the indemnification clause in the presented agreement, as seconded by Commissioner Hambley, and approved by all.

Mr. Nau presented an accompanying agreement from Korsen Fire & Security for proposed hosted/ managed services in support of the keypad and reader for a recurring annual cost of \$456.00. Mr. Deforest motioned to approve the agreement with Korsen Fire & Security pending removal of the indemnification clause in the presented agreement, seconded by Mayor Hanwell, and approved by all.

Hazmat Flow Study Trailer – Mr. Nau presented a quote from Perceptics for a hazardous materials flow study trailer for \$51,600.00. This would be a Hazardous Materials Emergency Planning Grant funded purchase and the quote has been vetted through Ohio EMA's procurement review process. Mr. Deforest motioned to approve the purchase as presented, seconded by Commissioner Hambley, and approved by all.

Old Business

Building Project: Mr. Nau reported the new building is complete except for one overhead door panel that needs replacement under warranty since it arrived dented. A Capital Grant reimbursement application was submitted to the State.

New Business

Contract with Greenkeepers Lawn Service – Mr. Nau requested to enter into agreement with Greenkeepers Lawn Service, as presented, including weekly lawn maintenance for \$58.95 per visit, mulching for \$260.63, snow plowing for \$86.07 per visit, and de-icing for \$88.04 per visit. There are sufficient appropriations for this. Mr. Dumperth motioned to authorize Mr. Nau to enter into the agreement, seconded by Commissioner Harrison, and approved by all.

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All Hazards Advisory Committee Resignation – Mr. Nau reported that Chief Grossenbaugh resigned from the AHAC because of a scheduling conflict. The Fire Chief’s Association will need to select a new representative.

Terminate Lease Agreement with Montville Twp. – Mr. Nau provided a copy of the Property Use Agreement with Montville Township dated June 22, 2016. We want to terminate the agreement since the new building is complete. Mr. Deforest motioned to send a letter to Montville Township requesting they wave the termination clause requiring 90-day notice, terminating the agreement on August 31st, 2024, seconded by Chief Glauner, and approved by all.

Station Improvement – Mr. Nau discussed that he’s considering improvements for the older building on Heather Hedge Dr. He’s presently in the process of planning for an ADA compliant bathroom.

Expense Report – A monthly expense report for June 2024 was provided to the Committee.

EMA Activity Report – Mr. Nau presented an activity report for July 2024. He briefly discussed that the Mitigation Plan update is in progress, the Emergency Operations Plan is near completion, and the 30-day environmental and historic review period for the radio tower project is completed. He discussed that there were two calls for service: one for Fire Investigation Unit and one for Rope that was canceled. Commissioner Harrison suggested listing the projects that are grant-funded separately in the report.

Board Members

Harrison – Commissioner Harrison commented on the Medina County Emergency Alerts promotional cards and magnets, and asked if the system is available for all municipalities in Medina County. Mr. Nau affirmed that it is.

Dumperth – Mr. Dumperth discussed a traffic accident that happened near Routes 83 & 163. He observed that MCSO conducted the investigation and not OSP, and he asked what prompted that change. Sheriff Grice said MCSO started doing investigations to open the roads quicker and to lighten OSP’s load.

Executive Session: Mr. Deforest motioned to enter executive session to discuss the hiring of a public employee, seconded by Sheriff Grice.

Roll Call: Carl Deforest – yes, Rick Dumperth – yes, Greg Glauner – yes, Terry Grice – yes, Brian Guccion – yes, Steve Hambley – yes, Aaron Harrison – yes, Robin Laubaugh – yes, Larry Walters – yes

Executive session began at 9:14 AM.

Mr. Deforest ended the executive session at 9:17 AM.

Mayor Hanwell motioned to approve the job description as modified, seconded by Mr. Dumperth,

Sheriff Grice motioned to adjourn the meeting at 9:20 AM, seconded by Mayor Laubaugh, and approved by all.