

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT AGENCY & HOMELAND SECURITY
EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

August 21, 2024

Chairman Deforest called the meeting to order at 8:30 AM.

Roll Call: Carol Carter – present, Carl Deforest – present, Rick Dumperth – present, Greg Glauner – present, Terry Grice – absent, Brian Guccion – present, Steve Hambley – absent, Dennis Hanwell – present, Aaron Harrison – present, Matt Hiscock – absent, Robin Laubaugh – present (arriving at 8:41 am), Jack Swedyk – present, Larry Walters – present

Minutes – Mr. Dumperth motioned to approve the minutes from July 17, 2024, seconded by Chief Glauner and approved by all.

Resolution 2024-17 – Appropriation Transfer & Cash Transfer – Mr. Nau explained this is to correct three expenditures charged to the incorrect account and to transfer administrative fees related to cost recovery. Mr. Deforest motioned to approve Resolution 2024-17 as presented, seconded by Commissioner Harrison, and approved by all.

AHAC Member Appointment – Mr. Nau described that the Medina County Fire Chief's Association recommend the appointment of Chief Baillis to fulfill the remainder Chief Grossenbaugh's 2024 All-Hazards Advisory Committee term. Chief Walters motioned to appoint Chief Baillis to the All-Hazards Advisory Committee, seconded by Chief Glauner, and approved by all.

Station Improvement Projects – Mr. Nau reported the door access controls will be installed next month, and the network improvements installed next week. Crown Commercial Construction is giving a quote for the bathroom remodel. Mr. Nau will forward that quote to the Commissioners & he will bring it to the next meeting since EMA will pay for the project.

All Hazards SOG 24-001 Discipline – Mr. Nau presented a final draft, which is based on the County's policy and revised to meet the needs of the All Hazards Team. The AHAC approved the document and HR Director Muren reviewed it also. Executive Committee members will review the policy, and they will discuss it next month. Mr. Lyons will review it also. Committee members are asked to submit modifications prior to next months meeting.

Expense Report – An expense report for July 2024 was presented. Commissioner Harrison requested for reference to be made on the report to the Committee actions authorizing expenses greater than \$2000.00. Mr. Nau will reference the approval date in the description field.

EMA Activities Report – Mr. Nau reported all equipment, except the rope trailer, has been moved into the building. MCEMA hosted two classes presented by Ohio EMA, which will lead to debris removal and recovery plan development. The Medina County Board of Elections contacted EMA for emergency planning help. Mr. Nau has met with them on two separate occasions, and he joined them for a Critical Infrastructure Security Administration virtual workshop related to election security. We were notified by ODNR that the Seven Springs Dam mitigation project advanced to the second phase of evaluation for approval. Mr. Nau and Chief Walters briefly described recent All Hazards Team callouts including a horse rescue in Granger Township.

Board Members:

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT AGENCY & HOMELAND SECURITY
EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

August 21, 2024

Guccion – Mr. Guccion shared that in response to the station kitchen fire at Granger FD, Sharon FD installed a kitchen kill switch in the station apparatus bay.

Dumperth – Mr. Dumperth requested a future discussion about tornado sirens considering Litchfield Township’s recent decision to shut down their tornado sirens. Mr. Nau will attend Litchfield’s upcoming trustees meeting to discuss the issue. The committee briefly discussed tornado sirens. Chief Walters recommended public education related to what tornado sirens activations mean.

Executive Session – Mr. Deforest motioned to enter executive session to discuss hiring new employees, seconded by Commissioner Harrison.

Roll Call: Carol Carter – yes, Carl Deforest – yes, Rick Dumperth – yes, Greg Glauner – yes, Brian Guccion – yes, Dennis Hanwell – yes, Aaron Harrison – yes, Robin Laubaugh – yes, Jack Swedyk – yes, Larry Walters – yes

Entered 9:08 AM

Ended 9:45 AM

Mr. Deforest motioned to accept the resignation of William M. Sturgeon effective August 23, 2024, seconded by Commissioner Harrison, and approved by all. Mr. Sturgeon briefly described his new position, and he thanked the Committee for having him. The Committee thanked Mr. Sturgeon for his service as an employee.

Mr. Deforest motioned to make a conditional offer of employment to Noah Eddy pending a background check, psychological exam, and drug test with a starting salary of \$50,000.00 with the potential for a \$2,000 .00 increase after six months based on the Director’s evaluation, seconded by Mr. Dumperth, and approved by all.

Mr. Deforest motioned to make a conditional offer of employment to Kaitlyn Jackson pending a background check, psychological exam, and drug test with a starting salary of \$52,000.00 with the potential for a \$2,000 .00 increase after six months based on the Director’s evaluation, seconded by Mr. Dumperth, and approved by all.

Adjournment – Mr. Deforest motioned to adjourn the meeting at 9:52 AM, seconded by Chief Glauner, and approved by all.