

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT AGENCY & HOMELAND SECURITY**  
**EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**  
**MARCH 20, 2024**

Chairman Deforest called the meeting to order at 8:30 AM.

Roll Call: Carol Carter – present, Carl Deforest – present, Rick Dumperth – present, Greg Glauner – present, Terry Grice – present, Brian Guccion – present, Stephen Hambley – present, Dennis Hanwell – present, Aaron Harrison – present, Matt Hiscock – present, Robin Laubaugh – present, Jack Swedyk – present, Larry Walters – present

Minutes: Mr. Dumperth motioned to approve the minutes from the February 21, 2024, meeting, seconded by Commissioner Harrison, and approved by all.

Public Comment: No one was present for public comment.

Mr. Stiver presented a Resolution of the All-Hazards Advisory Committee to Recommend Purchases to the EMA Executive Board for the purchase of an enclosed 16' x 6.5' utility trailer from Medina City for \$5000. This would replace the current rope trailer, which is aging. Mr. Guccion motioned to approve the purchase, seconded by Commissioner Harrison. The motion was approved by all with Mayor Hanwell and Chief Walters abstaining.

Building Project Update: Mr. Nau said the project is on schedule or even a little ahead of schedule. The group discussed the change orders related to disturbed soil, water supply, and the sanitary sewer.

Eclipse Update: Mr. Nau discussed that he emailed everyone the State's traffic modeling for the eclipse day. There are no significant traffic disruptions shown for Medina County. We are sending a survey to fire & law enforcement agencies to assess our countywide readiness for the eclipse. EMA volunteers are scheduled at viewing locations during the eclipse and for the Medina City Fireworks. The Fair Board is working on obtaining permits for camping.

Expense Report: Mr. Nau presented the expense report. No action from the committee was needed. The expense listed for Weber Murphy Fox is for construction administration work and not for design work.

EMA Activities: Mr. Nau reported that EMA is working with MCSO to construct a radio tower in Seville. We are working with the Educational Service Center for a school bus safety training on June 11<sup>th</sup>. We're working with the Prosecutor's Office to take spill compliance action for the recent diesel fuel spill in Seville. EMA will attend Kids Safety Day at Buffalo Creek Retreat sponsored by the State Fire Marshal's Office. EMA staff took notes for all sessions of the recent active shooter tabletop exercises, and the committee for that will regroup to determine their future actions. We have an Intern scheduled for this summer from University of Findlay. The Hazmat Technician training is presently in progress. Mr. Nau is scheduled to work three shifts in the EOC in Logan County.

Board Members:

Mr. Lyons introduced Assistant Prosecutor Greg Bartoe.

Executive Session: Mr. Deforest motioned to enter executive session to discuss the hiring of a public employee, seconded by Commissioner Harrison.

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Roll: Carol Carter – yes, Carl Deforest – yes, Rick Dumperth – yes, Greg Glauner – yes, Terry Grice – yes, Brian Guccion – yes, Stephen Hambley – yes, Dennis Hanwell – yes, Aaron Harrison – yes, Matt Hiscock – yes, Robin Laubaugh – yes, Jack Swedyk – yes, Larry Walters – yes

Executive session began at 9:01 AM.

Executive session ended at 10:07 AM.

Commissioner Harrison motioned to make a conditional offer of employment for the EMA Director position to Ben Nau in which the offer letter incorporates a base salary of \$67,000.00, is subject to a 12-month probationary period, and there will be a 5% increase at the 6-month point. The conditions included in the employment offer will include a background check, psychological evaluation and drug screen, seconded by Mr. Guccion. Commissioner Harrison commended the hiring committee for their effort. All votes in favor.

Mayor Hanwell motioned to adjourn at 10:11 AM, seconded by Chief Walters, and approved by all.