

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
October 24th 2018**

Members Present:

Buck Adams

Michael Costello

Carl Deforest

Adam Friedrich

Brian Guccion

Matt Hiscock

Bob Painter

Conrad Sarnowski

Personnel:

Christina Fozio

Matt Sturgeon

Ben Nau

Wally Sobczyk

Mr. Sarnowski called the meeting to order at 8:30 AM.

An opportunity for public comment was provided with no one presenting.

Mr. Deforest motioned to approve the September 26, 2018 meeting minutes as presented with the correction of the Weber Murphy Fox proposal cost to be \$14,800, as seconded by Mr. Adams, and approved with Mr. Guccion abstaining.

Mr. Deforest motioned to approved the bills, as seconded by Mr. Costello, and approved.

Mr. Nau and Mr. Sobczyk presented an Exhibit B AHAC Recommendation to the Executive Board dated Oct. 16th 2018 for the purchase of "Type IV Equipment" for \$2500.00, "Aluminum Sheeting" for \$1476.00, and "Rescue Helmets" for \$2350.49. Mr. Nau described the Type IV Equipment as the required additional items for the swift water team to qualify as a FEMA TYPE 4 Swiftwater/ Flood Search and Rescue Team. Mr. Nau distributed printed quotes for the individual items. Mr. Sobczyk explained the request for aluminum sheeting as budgeted in 2018 for trench rescue equipment, and remaining 2018 trench rescue training allocations will be used to purchase the nine helmets. The purpose of the helmets is to replace outdated ones. Mr. Sobczyk also provided printed quotes for the

helmets. He verbalized the most recent quote for the aluminum sheeting was \$1,380.00 per unit. Mr. Deforest motioned for approval and amending the sheeting price per unit to \$1,380.00, seconded by Mr. Adams, and approved by all.

Director Fozio distributed the Draft FY2019 EMA Budget and Budget Notes. The budget is similar to last year with no substantial changes. Fozio noted the update of the grant revenue summary with a total to date from 2004 being just over \$7.6 million. Director Fozio will request the Board's approval at the November meeting.

Director Fozio explained the regional 2018 Homeland Security Grant process; the agency was approved, at the regional level, for contractor development of a mass casualty/ mass fatality plan for \$22,000.00 and \$3,000.00 for structural collapse equipment as part of Region V USAR; the approved applications still need formal approval at the state level. Director Fozio discussed creating a training and exercise plan to coincide with the mass casualty/ mass fatality plan development with a full-scale exercise in 2020.

Director Fozio updated the Board that a Nexus Pipeline representative updated her on her funding request for the Safety Services Complex. It is unlikely the requested amount will be received; there was discussion of a \$100,000.00 award training/classroom equipment for the building.

Mr. Deforest motioned to adjourn the meeting at 8:59 AM, as seconded by Chief Painter, and approved by all.

A handwritten signature in black ink, appearing to be 'R. Deforest', written in a cursive style.