

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
June 23, 2021**

Members Present:

Mike Costello

Carl Deforest

Brian Guccion

Matt Hiscock

Conrad Sarnowski

Colleen Swedyk

Larry Walters

Personnel:

Christina Fozio

Ben Nau

Matt Sturgeon

Guests:

Matt Neil

Conrad Sarnowski called the meeting to order at 8:30 AM.

Colleen Swedyk motioned to approve the minutes from the May 5, 2021, meeting; as seconded by Brian Guccion; and approved with Carl Deforest abstaining.

Carl Deforest motioned to approve the bills from May 2021 as Resolution 2021-009; as seconded by Matt Hiscock; and approved by all.

Carl Deforest motioned to approve the bills from June 2021 as Resolution 2021-010; as seconded by Brian Guccion. Christina Fozio explained that EMA's share of the new tow motor is \$10,730 as listed. **The motion was approved by all.**

Chief Neil described characteristics of the MARCS and Harris radio systems in Medina County. There is a combination of users of each system in the county, and Wadsworth is preparing to switch to a P25 system as well.

Brian Guccion motioned to approve Resolution 2021-012 to transfer appropriations; as seconded by Carl Deforest; and approved by all.

Christina Fozio presented Resolution 2021-011 declaring the 1994 Dutchmen Travel Trailer RV and the 1989 Wells Utility Trailer as excess inventory. Carl Deforest suggested offering the items to another department before we sell them. **Carl Deforest motioned to approve Resolution 2021-011; as seconded by Michael Costello; and approved by all.**

Colleen Swedyk motioned to accept Lafayette Township's contribution of a boat trailer (VIN 1LGBPEP1251H05003), outboard motor (VIN G04540494), and boat (VIN XDCR0458L989) to Medina County EMA; as seconded by Carl Deforest; and approved unanimously.



Director's Report

Christina reported that the new Mass Casualty/ Mass Fatality plan was completed by the contractor. To follow the plan development, we will do a two-day full-scale exercise as a separate State Homeland Security Grant project. On October 15th, we will cooperate with the Health Department to include a family assistance center. On October 16th, we will hold a scenario involving hazmat in Lodi. Also, in preparation for the exercise, EMA is hosting a mass fatality incident course in September.

Christina informed the Board that EMA will participate in the Chippewa Lake July 4th Parade this year.

Christina Fozio, Ben Nau, Rob Haas, & Chuck Stiver recently met with the Wayne County Dive Team about sharing technical rescue capabilities. They will develop a county-to-county mutual aid agreement for resources.

The State closed their emergency response to COVID-19 last week. MCEMA closed the County EOC as well. Regularly scheduled PPE distribution is closed. PPE is still in stock and is available on a case-by-case basis. EMA will figure out how to dispense the surplus non-medical PPE.

Brian Guccion asked how the Sheriff's Office equipped their cruisers with throw bags and life vests. Ben Nau said Chuck Stiver advised them on what to buy, and the expense was from the Sheriff's Office budget.

RFQ

We received three packets from the RFQ for architectural services including Weber Murphy Fox, MCM Consulting Group, & TC Architects. The group discussed the project delivery method: Design-Build, Design-Bid-Build, or Construction Manager at Risk. Christina will consult with the Prosecutor's Office, devise a scoring sheet, and create an evaluation sub-committee. The architects will be invited for short interviews.

Carl Deforest motioned to adjourn at 9:32 AM; as seconded by Colleen Swedyk; and approved.