

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY  
EXECUTIVE BOARD REGULAR MEETING MINUTES  
January 26, 2022**

Members Present

Carl Deforest  
Brian Guccion  
Matt Hiscock  
Conrad Sarnowski

Colleen Swedyk  
Larry Walters  
Marty Warchola

Personnel

Christina Fozio  
Matt Sturgeon  
Ben Nau

Chuck Stiver

Conrad Sarnowski called the meeting to order at 8:30 AM.

Colleen Swedyk motioned to approve the minutes from the December 15, 2021, meeting; as seconded by Carl Deforest; and approved by all.

Carl Deforest motioned to approve the monthly bills as Resolution 2022-004; as seconded by Matt Hiscock; and approved by all.

Brian Guccion motioned to approve the annual budget appropriation transfers as Resolution 2022-002; as seconded by Carl Deforest; and approved by all.

Brian Guccion motioned to approve the annual LEPC Contract as Resolution 2022-003; as seconded by Carl Deforest; and approved by all.

All-Hazards Advisory Committee Member Appointments – The Resolution of the Medina County Fire Chiefs’ Association, dated January 12, 2022, recommending 2022 AHAC membership was presented. Christina Fozio reported that the resolution was properly adopted, and there were multiple interested candidates with recommendations to the AHAC done by the chiefs through ballot voting. The Fire Chiefs’ Association will discuss including assistant fire chiefs sitting on AHAC at a future chiefs meeting. Carl Deforest motioned to approve the 2022 AHAC appointments as presented; as seconded by Colleen Swedyk; and approved by all.

Water Team Memorandum of Understanding – Chuck Stiver reported that the draft Water Team Memorandum of Understanding has been reviewed by Wooster Township’s legal counsel. It is presently being review by the Medina County Prosecutor’s Office.



AIA Contract – Christina has been working with the Medina County Prosecutor’s Office on the AIA Contract with Weber Murphy Fox. Mike Lyons advised that the County Commissioners may be the entity that should enter the contract since they own the building. Discussion is taking place between Mike Lyons and Scott Miller regarding how the contract should read if that is the route that is decided on.

Tactical Interoperable Communications Plan (TICP) – EMA is working on updating the countywide TICP. Our original TICP was established over 10 years ago when it was a part of the Homeland Security Grant Program.

LEPC After Action – Preparedness Solutions; Marc Burdiss, gave an after-action review from the 2021 full-scale exercise at the last LEPC meeting. Many of the after-action recommendations are general best practices. Ben Nau remarked that the recommendation to delegate more mission requests from the Command Post to the Emergency Operations Center was a good finding.

Chuck Stiver described recent AHAC activities. The All-Hazards team will help with the Chippewa Lake Polar Plunge. In February, the water team will hold a countywide ice water rescue recert at Erhart FD, and they will also deliver ice rescue training for Wadsworth FD & Medina FD. Carl Deforest requested feedback on how Brunswick’s two new ice rescue boats work at the training since they were recently purchased for Brunswick by donation. Chuck also shared details of the ROV (remotely operated vehicle) spec that is being forwarded to Summit County for the Homeland Security Grant purchase. Chuck discussed other capabilities of the ROV and accessories that can be purchased to include GPS. Carl also inquired about the GPS and considered the possibility of that purchase being presented to city council for their consideration. Chuck reported that annual SCBA testing is complete. The All-Hazards trucks received their annual service for 2021. The Aladtec database has been received and approximately 25 members information had been entered.

Carl Deforest motioned to adjourn the meeting at 9:14 AM; as seconded by Matt Hiscock and approved by all.