

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
December 15, 2021**

Members Present

Michael Costello Colleen Swedyk
Carl Deforest Larry Walters
Brian Guccion Matt Hiscock
Conrad Sarnowski

Personnel

Christina Fozio Chuck Stiver
Matt Sturgeon
Ben Nau

Conrad Sarnowski called the meeting to order at 8:36 AM.

Colleen Swedyk motioned to accept the minutes from the November 17, 2021 meeting as presented; seconded by Brian Guccion; and approved with Matt Hiscock, Michael Costello, and Carl Deforest abstaining.

Carl Deforest motioned to approve the bills as resolution 2021-019; as seconded by Brian Guccion; and approved by all.

Christina Fozio reported that Mike Lyons is currently working directly with Weber Murphy Fox to develop an AIA contract for the Safety Services Complex. There will not be a Letter of Agreement as initially presented by WMF.

Christina discussed the status of the Capital Bond Grant, and she distributed a timeline of activities for the Medina County Safety Services building project. Christina copied and sent the FY2018 and FY2020 Capital Bond applications to the state legislators so they can better understand the project and the request for both grant year extensions. She has been in communication with Representative Sharon Ray about the extension request.

Matt Sturgeon reported on the Community Rating System recertification. Pursuant to the requirements of CRS Activity 510 Floodplain Management Planning, a "Progress Report on Implementation of Credited Plan" dated December 12, 2021 was presented to the Executive Board. The report shows the status of mitigation strategies listed in the Medina County All Hazards & Flood Mitigation Plan.



Christina discussed the damaged records in Mobile Command Garage. She is in possession of most of the Executive Board Minutes; most of the damaged files in the engineer garage can be disposed of.

Christina presented the Medina County Fire Chief's Association recommendation for the 2022 All-Hazards Advisory Committee membership that she received via email from Chief Strazzo. The AHAC resolution was modified by Chief Strazzo to reflect email voting, which is not an accepted action. The Board expressed concern that the form developed by the Medina County Prosecutor's Office and approved by the EMA Executive Board was improperly modified and adopted by email voting. Matt Hiscock motioned to reject the recommendation from the Medina County Fire Chief's Association due to improper procedures being followed; as seconded by Carl Deforest; and approved by all. The Board advised that the existing AHAC membership will remain until the new nominees can be established properly.

Christina provided a salary study for consideration of wage increases for 2022. Carl Deforest motioned to enter executive session to consider the compensation of public employees, as seconded by Brian Guccion.

Roll Call to Enter Executive Session: Matt Hiscock – Yes; Colleen Swedyk – Yes; Brian Guccion – Yes; Carl Deforest – Yes; Larry Walters – Yes; Michael Costello – Yes; Conrad Sarnowski – Yes

Entered 9:09 AM

Roll Call to Exit Executive Session: Matt Hiscock – Yes; Colleen Swedyk – Yes; Brian Guccion – Yes; Carl Deforest – Yes; Larry Walters – Yes; Michael Costello – Yes; Conrad Sarnowski – Yes

Exited at 9:29 AM

Carl Deforest motioned to approve a pay increase of 3.25% beginning January 1, 2022; as seconded by Matt Hiscock; and approved by all. The increased wages will be as follows: Christina Fozio - \$37.84; Ben Nau - \$26.42; Matt Sturgeon - \$24.41.

Carl Deforest motioned to adjourn the meeting at 9:34 AM; as seconded by Brian Guccion; and approved by all.