



Medina County Local Emergency Planning Committee

Meeting Minutes for May 4th, 2023

LEPC Members

Mark Albrecht – Industry	Colin Johnson – Health
Tom Bartfai - Transportation	Ben Nau – EMA
Anthony Dattilo – Industry	Matt Sturgeon – EMA
Julio Esis - Industry	Colleen Swedyk – Elected Official

Guests

Matt Martin – Medina County Engineer’s	Chuck Stiver – All Hazards
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Anthony Dattilo called the meeting to order at 0832 at All Hazards Station 1.

Public Comment

- Introduction of Matt Martin from the Medina County Engineer’s office. He will be on the LEPC starting in September.

Motion to approve March Meeting Minutes made by Mark Albrecht, second by Colin Johnson approved by all.

- LEPC Membership List
 - Ben stated that the term for the current LEPC ends July 31st. The new membership list was recently approved by the Medina County Commissioners and is now pending State Emergency Response Commission (SERC) approval.
- Spill Reports
 - 4-5-23 Medina City, Ohio Edison KVA Transformer, 15-20 gallons of non-PCB oil in a ditch.
 - Tom Bartfai was on scene and discussed the details of the spill.
- CISA Exercise
 - The AAR developed by CISA for the February 8th communications/LEPC exercise was provided to the LEPC. Ben reviewed the following key points from the AAR.
 - This TTX highlighted several successes:
 - Most players indicated that they had some solution for interoperability within their radios.
 - The preplanning for the Fair event is quite thorough and well thought out.
 - Incident Command System (ICS) and Unified Command (UC) were brought up by participants almost immediately during the scenario.
 - Emergency Management has a Mass Casualty Incident (MCI) plan that includes Amateur Radio Operators and communications redundancy plans, in collaboration with stakeholders, including Cleveland Clinic.
 - Two cities within the county share the same Computer Aided Dispatch (CAD) system, allowing them to seamlessly share CAD data information.

- Agencies within Medina County collaborate and work together very well.
- Major recommendations include:
 - Consider developing a county-wide training best practices guide to facilitate consistent training from one agency to another across the county. This training guide should include, at a minimum:
 - Important topics to be covered such as radio navigation procedures, the types of channels/talkgroups that are available to responders, and the appropriate use of those channels/talkgroups;
 - Number of hours of annual training that would be most appropriate for responders;
 - The amount of time to spend on various types of training;
 - The recommended frequency of radio and communications training for officers.
 - Encourage all agencies to develop Standard Operating Procedures (SOPs) dictating their own After-Action Review process.
 - Develop policies and plans to ensure appropriate maintenance of the legacy UHF radio system and all the necessary component parts.
 - Clearly document the rollover and rerouting plans for all 9-1-1 agencies within the county.
 - Research the cost to agencies of adding channel/talkgroup programming to their responder radios on either the Multi-Agency Radio Communication System (MARCS) or Harris systems to supplement the systems they already access.
 - Encourage the Ohio MARCS administration to research the feasibility of providing a hospital talkgroup for use at the Cleveland Clinic properties and any other emergency medical locations that want one.
- Hazmat Update
 - Tom discussed the Spill Response class that was just conducted using HMEP grant funds.
 - A Decon Class will be scheduled for later this year, also paid for by HMEP grant funds.
 - A new PID meter was purchased. They are in the process of scheduling training.

Once Around

- Once Around
 - Chuck Stiver
 - Two of the F-550 trucks were recently repaired. The Corners of the bed on one of them was cut so it can tow all the trailers. The weld broke on the boxes on the Hazmat F-550, the boxes needed to be replaced.
 - We are working on foundational documents. A team lead SOG was approved by AHAC and Executive Board. Now we will be developing an evaluation process for team leads and team members.
 - Dive gear was ordered. A Public Safety Diver course will start after Labor Day. Open water sessions will be next spring followed by a DR1 course.
 - The ROV from Homeland Security Grant is in Summit County and will be picked up soon. Brunswick City will be purchasing the navigation system for the ROV.
 - Coleen Swedyk
 - No Commissioners will be able to attend the next LEPC meeting, the Commissioners Meeting was changed from July 4th to July 6th due to the holiday.
 - Colin Johnson
 - The Health Department is required to do a full-scale POD exercise and a tabletop exercise on Anthrax this year. The full-scale exercise is October 18th & 19th.

Adjourn at 0903 Motion made by Julio Esis, second by Mark Albrecht