

**MEDINA COUNTY OFFICE OF EMERGENCY MANAGEMENT AGENCY & HOMELAND SECURITY  
EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

**July 26, 2023**

Members Present

Conrad Sarnowski  
Brian Guccion  
Carl Deforest  
Matt Hiscock  
Marty Warchola

Personnel

Kevin Ross  
Aaron Harrison  
Colleen Swedyk  
Larry Walters  
Christina Fozio  
Ben Nau  
Chuck Stiver  
Matt Sturgeon

Guests

Steve Hambley  
J.F. Thompson  
Michael Lyons

Chairman Conrad Sarnowski called the meeting to order at 8:30 AM.

Colleen Swedyk motioned to approve the minutes from the June 28<sup>th</sup>, 2023, July 10<sup>th</sup>, 2023, and July 14<sup>th</sup>, 2023, meetings, seconded by Carl Deforest, and approved by all.

Brian Guccion motioned to approve the monthly operating bills as Resolution 2023-016, seconded by Carl Deforest, and approved by all.

Matt Sturgeon presented Resolution 2023-017 Appropriation Transfer transferring the cost of one outstanding invoice and the estimated cost for the one remaining team member needing a physical this year. Chuck Stiver explained that initial physicals are more expensive than follow-up physicals. Carl Deforest motioned to approve an appropriation transfer for hazmat team member physicals as Resolution 2023-017, as seconded by Aaron Harrison, and approved by all.

Chuck Stiver presented a Resolution of the Medina County Fire Chiefs' Association dated July 12, 2023, recommending Chief Brian Cavanaugh to fill the AHAC position recently vacated by Chief Rob Haas. Mr. Stiver said Chief Cavanaugh is good because he is familiar, he is in process of adding more members to the All-Hazards Team, and he's nearby. Brian Guccion motioned to approve the recommendation, as seconded by Colleen Swedyk, and approved by all.

Aaron Harrison motioned to enter executive session for the purpose of discussing complaints against a public official, as seconded by Brian Guccion.

Roll Call: Carl Deforest – yes; Brian Guccion – yes; Aaron Harrison – yes; Matt Hiscock – yes; Kevin Ross – yes; Colleen Swedyk – yes; Conrad Sarnowski – yes; Larry Walters – yes; Marty Warchola – yes.

Executive Session began at 8:36 AM.

Steve Hambley was invited in at 9:35 AM.

Matt Hiscock & Steve Hambley departed at 9:45 AM.

Executive Session ended at 10:02 AM.

Aaron Harrison moved that with respect to the complaint filed by the Director claiming harassment, the Executive Committee having reviewed the Director's original complaint dated February 17<sup>th</sup>, 2023, a second letter from the Director to the Investigator dated March 20<sup>th</sup>, 2023, and the investigation report

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from Stefanik Iosue & Associates dated July 10, 2023, the Executive Committee hereby accepts the conclusion of the report and finds that none of the actions complained of rise to the level of unlawful harassment, and further determines there is no further action for the Executive Committee to take on the Directors' complaint, and the Executive Committee further finds that the allegations of violations of the revolving door restrictions set forth in Ohio Revised code section 102.03(A) are not supported by the Director's allegations and there is no colorable claim of violation that would require any further investigation or referral on the part of the Executive Committee, as seconded by Carl Deforest, and approved by all.

Commissioner Harrison motioned to enter executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, as seconded by Carl Deforest.

Roll Call: Conrad Sarnowski – yes; Carl Deforest – yes; Brian Guccion – yes; Aaron Harrison – yes; Kevin Ross – yes; Colleen Swedyk – yes; Larry Walters – yes; Marty Warchola – yes.

Executive Session began at 10:10 AM

Executive Session ended at 11:42 AM

Brian Guccion motioned to table the remaining agenda and to have a special meeting on Wednesday at 8:30 AM at the Sheriff's Office for the purpose of continued executive session, as seconded by Commissioner Harrison, and approved by all.

Carl Deforest motioned to adjourn the meeting at 11:43 AM, as seconded by Brian Guccion, and approved by all.