

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD MEETING
September 28, 2016**

Present:	Conrad Sarnowski	Bob Painter	Anthony Strazzo
	Carl Deforest	Wally Sobczyk	
	Ralph Copley	Ben Nau	
	Brian Guccion	Christina Fozio	
	Adam Friedrich	Matt Sturgeon	

Mr. Sarnowski called the meeting to order at 8:31AM.

Mr. Copley motioned to approve the minutes from the August 24, 2016 meeting, as seconded by Chief Deforest, and approved by all.

Chief Deforest motioned to approve the monthly operating bills for September, 2016 as RESOLUTION 2016-017, as seconded by Mr. Copley, and approved by all.

Matt Sturgeon presented items to be declared surplus property including an IdentiSys ID maker and ten Qualcomm satellite phones. The ID maker does not work and is no longer supported by the manufacturer with no parts or drivers available for it. Matt has been advised by the manufacturer's service department that the printer is antiquated beyond any use. The phones were donated to EMA by Westfield Group several years ago, and EMA has not found had a use for them. Mr. Copley motioned to approve RESOLUTION 2016-016 to declare surplus property, as seconded by Chief Deforest, and approved by all.

Director Fozio presented to the Board that funds are currently being raised and a question development committee is being formed for the upcoming Living Well Medina County survey. The past survey had disaster preparedness questions, and Director Fozio would like the upcoming survey to include disaster preparedness questions. Therefore, Director Fozio requested for the Board to resolve to contribute \$1000 to the upcoming Living Will Medina County survey. Mr. Guccion motioned to make the contribution as stated by Director Fozio, as seconded by Chief Deforest.

Director Fozio stated that we will be able to move equipment into the service garage in Montville after October 3rd. Mr. Friedrich stated that he will he will have the Commissioners' office send a thankyou letter to Montville Township.

Matt Sturgeon presented the Volunteer Criminal Background Screening policy to seek the Board's approval of the policy. The policy, as presented, was reviewed by Mr. Thorne of the Prosecutor's office and no legal issues were found. Matt also developed an application and job descriptions, which Mr. Thorne also reviewed and found no issues. Mr. Friedrich motioned to approve the Volunteer Criminal Background Screening policy, as seconded by Mr. Copley, and approved by all.



Wally Sobczyk presented an expenditure for a Level 1 Rope Class at a cost of \$3897 for up to fifteen of All Hazards Team members. The class was scheduled begin Oct. 1, 2016. Mr. Copley questioned if the expenditure had been approved by the Fire Chiefs' Association first, since the Board has been following the process of having the Fire Chiefs' Association to approve All-Hazards Team expenditures before they are presented to the Board. This expenditure had not been approved by the Fire Chiefs' Associations. Chief Strazzo stated that the Fire Chief Association would have approved the expenditure, but there was not time since the class begins Oct. 1. The consensus among the Board members was that this should have been presented to the Fire Chiefs' Association first. Chief Strazzo stated that he would be able to hold an Association vote by email prior to the class. Mr. Friedrich motioned to approve the expenditure pending approval from the Fire Chiefs' Association, as seconded by Brian Guccion, and approved by all.

Chief Deforest shared that NOPEC is offering a class called Increasing Community Engagement through Social Media on October 6th from 9-10AM at the Cleveland Botanical Gardens. Brunswick Police Department uses social media so he is sending two staff members to the class. He encourages others to attend. He will email the class information to Director Fozio for distribution.

Mr. Sarnowski raised a discussion on what the Board could do in memory of Jim Bigam. Mr. Bigam was the Chairman of the LEPC for many years. Mr. Fredrick suggested to wait until after the obituary was published to see if his family has any suggestions in Bigam's honor. The consensus of the Board was to wait.

Chief Strazzo stated that there was discussion about tornado sirens at the most recent Fire Chiefs' Association meeting. He said that some chiefs have noticed instances when some tornado sirens failed to operate during monthly tests despite the system report, which is generated by dispatch and distributed by EMA, not indicating a failure. Chief Strazzo would like to know if it would be advantageous for the tornado sirens to be under EMA's control. Director Fozio stated the sirens are owned by the communities in which they reside. Originally, the communities have the primary responsibility to set off their sirens, and when activation software became available the S.O. became a redundant activation site. Each community is still responsible for activating and maintaining their sirens. Also, the system reports require specialized knowledge to interpret, so Director Fozio advises the communities forward them to their siren vendors for interpretation.

Chief Deforest motioned to adjourn the meeting, as seconded by Mr. Friedrich, and approved by all.