

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
November 28th, 2018**

Members Present:		Personnel:
Buck Adams	Brian Guccion	Christina Fozio
Michael Costello	Matt Hiscock	Matt Sturgeon
Carl Deforest	Bob Painter	Ben Nau

Mr. Guccion called the meeting to order at 8:30 AM.

No members of the public were present for public comment.

Mr. Deforest motioned to approve the minutes from the October 24th, 2018 meeting as presented. Seconded by Mr. Hiscock and approved by all.

Mr. Deforest motioned to approve the bills as Resolution 2019-019. Seconded by Mr. Adams and approved.

Mr. Nau presented two Technical Rescue expenses, which were approved at the previous All-Hazards Advisory Committee meeting. The first is for \$1000 to letter the swift water trailer. The second is for \$700 to repair the deteriorating doors on the structural collapse trailer. Mr. Deforest motioned to approve \$1000 for lettering for the swift water trailer. Seconded by Mr. Adams and approved. Mr. Deforest motioned to approve the expense of \$700 to repair the swift water trailer doors. Seconded by Mr. Painter, and approved by all.

Director Fozio proposed replacing the ceiling mounted televisions in the EOC with two flat 60" wall mounted televisions and wireless HDMI receiver/transmitters. The current TVs are old with bad images, and one doesn't turn on. Mr. Deforest asked if we could just purchase one television. Mr. Nau explained the purpose of two was to mount them in different spots for visibility no matter how the room is

configured. Mr. Painter motioned to approve the purchase as presented.

Seconded by Mr. Adams and approved by all.

Mr. Painter motioned for a resolution to dispose of the excess televisions in the conference room. Seconded by Mr. Deforest. Roll call: Mr. Guccion – Yes; Mr. Painter – Yes; Mr. Deforest – Yes; Mr. Hiscock – Yes; Mr. Costello – Yes; Mr. Adams – Yes

Director Fozio discussed the 2019 budget proposal. She explained future expenses that EMA will have to share in the cost of including the new auditor's office software, which has a \$330,000.00 startup cost and \$276,000.00 annual costs, and the cloud-based time management software. She also explained the potential issue with the Sheriff's radio system adding new users which creates an expense regarding mobile command reprogramming every time a new user is added. There was a bill for encryption for mobile command radios of \$534.00 that was given to the Sheriff to pay. She said future expenses will go to the Sheriff or the county to be paid out of PUCO funds. The consensus of the board was the cost should not be EMA's to pay. The group discussed public safety radio changes throughout the county: Medina City will go to 700MHz within the next several months; Brunswick will use MARCS; Wadsworth anticipates radio upgrades within the next several years. There was discussion regarding the 2010 Communication Study, that EMA paid for, to get all public safety to be able to talk to each other. Mr. Hiscock said EMA should consider passing the cost of updating radios to the end users as they make changes. Director Fozio met with County Administrator Scott Miller and suggested that a Council of Government be established with funding coming from a small percentage of a sales tax increase; she told Mr. Miller that public safety can help support the sales tax increase to

manage the radio system infrastructure and end user equipment. She reported that the Mr. Miller/County Commissioners would not do that because they wouldn't want to give up the revenue source. Fozio then also suggested that, if the county wants to own the system, that maybe the county buy all the equipment, including end user equipment and 'rent' the equipment which can then create a revenue stream for future capital expenses; there has been no conversation regarding that suggestion after it was made.

Mr. Hiscock asked what formula is used to establish EMA cost allocation. Director Fozio said the cost allocation is based on the Local Government Fund. Mr. Hiscock asked if All-Hazards cost allocations are census based, to which Director Fozio answered yes. Mr. Hiscock requested that more previous years line items be included in the budget, so expense comparisons from the previous year can be seen. Mr. Hiscock also asked if any building related cost were included in the 2019 budget. Director Fozio said it did not include building related costs. Mr. Hiscock asked if it would be beneficial to budget next year for a funding consultant to analyze funding sources; He has contracted with consultants for this in the past. Mr. Deforest motioned to approve the budget as presented. Seconded by Mr. Costello and approved by all.

Mr. Deforest motioned to adjourn the meeting at 9:37 AM. Seconded by Mr. Adams and approved by all.

A handwritten signature in cursive script, appearing to read "C. L.", is located at the bottom center of the page.