

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
May 27, 2020**

LOCATION: MEDINA FIRE DEPARTMENT 300 REGAN PARKWAY, MEDINA

Members Present:		Personnel:	
Bob Painter	Ralph Copley	Christina Fozio	Anthony Strazzo
Michael Costello	Coleen Swedyk	Ben Nau	Rob Haas
Bill Hutson	Matt Hiscock	Matt Sturgeon	
Conrad Sarnowski		Wally Sobczyk	

Conrad Sarnowski called the meeting to order at 8:30 AM.

An opportunity for public comment was provided with no one presenting.

Bob Painter motioned to approve the minutes from the February 26, 2020 meeting, as seconded by Michael Costello, and approved with Ralph Copley abstaining.

Ralph Copley motioned to approve the bills from March, April and May as Resolution 2020-008, Resolution 2020-009, & Resolution 2020-010, seconded by Bob Painter, and approved.

Ben Nau described Resolution 2020-11 to transfer \$3000 from the Trench Rescue Training line item to the Contract Repairs line item of the Technical Rescue Fund. The amount will not be needed for trench rescue training this year, and it will be used to for repairs including replacement decals for the structural collapse trailer, tires for the rope trailer, repairs to the hazmat Chevy 3500, and front tires for the hazmat F-550. Commissioner Hutson asked if we were using County Maintenance for vehicle repairs. Ben and Wally confirmed that we are. Commissioner Hutson motioned to approve Resolution 2020-11 as presented, seconded by Ralph Copley, and approved.

Ben Nau briefed everyone on the Hazardous Materials Emergency Planning Grant. We applied for projects including a confined space operations class and for drone mapping software and laptop. The grant was delayed by COVID-19. We were told by Ohio EMA that the projects would be approved, but they have not issued a notice of award yet. The project budget for the confined space operations class is \$3000.00, and the project budget for the mapping software and laptop is \$8968.99. Approval for the expenditure was requested pending receiving notice of the award. Bob Painter motioned to approved expending up to \$3000.00 for the confined space operations class pending the notice of award, as seconded by Ralph Copley, and approved.

Directors Report

COVID-19:

- Ben and Matt have been busy working on PPE delivery and distribution. At the present, 249,293 items have been received from the State EOC and ODH, 33,973 donations have been received, 148 mission requests have been filled serving 87 entities with PPE. The PPE that we have distributed includes 4,561 surgical masks, 43,300 disposable masks, 1823 N95s, 27,000 gloves, 1,852 face shields, 3,242 gowns, 14,823 cloth masks, 209 disposable coveralls, and 152 Tyvek suits. We have been diligent to conserve PPE in our distributions to prevent stockpiling and be able to give a continuous supply.
- We have been able to distribute N95 respirators and face shields to dental offices in Medina County from our donated supply.
- We received a supply of cloth mask and 3-ply disposable masks from the State for local government.
- MCEMA is presently coordinating with Medina County Health Department to conduct long term care facility assessments. The assessments are to determine their current and future needs related to COVID-19.
- There is currently one hotspot, which is a long-term care facility.
 - EMA submitted a mission request to Ohio EMA for a greater amount of PPE for this facility, which was filled in full.

WENS Contract:

Christina presented a renewal contract from WENS. The contract is the same as the previous except the invoicing has been divided to match our Emergency Management Performance Grant performance periods. Commissioner Hutson motioned to approve the contract as presented, as seconded by Ralph Copley, and approved.

EMPG-S:

This is a federal grant for COVID-19 related expenses, which is separate from the Emergency Management Performance Grant which reimburses us for emergency management operations. Christina is proposing to use EMPG-S to develop a county store for bulk buying of PPE for every department in the county. This would allow us to maintain an inventory. Christina emphasize that this is an additional reason that our Safety Service Center is necessary.

Capital Bond Grant:

The current Capital Bond Grant is likely gone. Christina regrets not knowing if the current application would have been approved in other circumstances. We still have \$400,000 earmarked from our previous Capital Bond Grant award, as well as \$100,000 from NEXUS, and our capital fund.

Commissioner Hutson asked if there is anything COVID-19 related that EMA has not budgeted for. Christina answered that since we are doing exactly what EMA does, we haven't had any unexpected expenses.

Bob Painter motioned to adjourn the meeting at 8:56 AM, as seconded by Ralph Copley, and approved.