

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
May 22, 2019**

Members Present:

Buck Adams
Ralph Copley
Michael Costello
Carl Deforest

Matt Hiscock
Bill Hutson
Bob Painter
Colleen Swedyk

Personnel:

Christina Fozio
Matt Sturgeon
Ben Nau
Claudia Judele

Mr. Copley called the meeting to order at 8:32 AM.

Mr. Deforest motioned to approve the minutes from the April 24, 2019 meeting; seconded by Mr. Costello, and approved by all.

Mr. Deforest motioned to approve the bills as Resolution 2019-08; seconded by Mr. Costello, and approved by all. Following this motion, it was realized that a portion of the resolution did not print properly. This motion was then repealed, and the amended Resolution 2019-08 was passed; Mr. Deforest motioned to approve the amended resolution; seconded by Chief Painter, and approved by all.

Mr. Sturgeon presented a final draft of the Volunteer Handbook to the Board. The handbook was developed with input from the EMA, volunteer team leaders, and the Prosecutor's Office; the Prosecutor approved the final version. The handbook is to communicate the expectations for our volunteers, as well as what volunteers should expect from the program. Given that we currently have active volunteers, and our volunteer programs are increasing in activity, Mr. Sturgeon expressed a preference to adopt the document soon. Mr. Deforest motioned to table the item for the next meeting for the Board to review the document. Commissioner Hutson would like to have the current volunteer list as part of the next meeting.

Director Fozio presented Resolution 2019-9 to declare the 2011 Dodge Nitro excess property for auction. Mr. Deforest motioned to approve the resolution; seconded by Chief Painter, and approved by all.

Mrs. Swedyk motioned to enter into executive session at 8:43 AM to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public

employee; seconded by Mr. Deforest. Roll Call: Swedyk – yes, Painter – yes, Hutson – yes, Deforest – yes, Hiscock – yes, Costello – yes, Copley – yes.

Chief Painter motioned to exit executive session at 8:56 AM; seconded by Mr. Deforest.

Mr. Deforest motioned to accept the promotion for Ben Nau to Deputy Director with an increase of 12% = \$2.58 and merit increases for Matt Sturgeon of 4% = \$.85, Wally Sobczyk of 3% = \$.47, Claudia Judele of 2.5% = \$.25 and Christina Fozio of 6% = \$1.96 with these increased retroactive to the first pay period of the year; seconded by Chief Painter, and approved by all.

Mrs. Swedyk followed up with discussion from last months board meeting regarding Christina representing the townships on the 911 Planning Committee. Mr. Hiscock spoke to a person from the 911 Program Office whose interpretation of the law is that the townships' representative should be a sitting trustee, although the statute does not explicitly state that. Christina said she spoke with Trustee Monroe about this and explained that she was not sure her appointment was accurate and that EMA actually has a seat, per the ORC, on the Technical Committee. She told Mr. Hutson she assumed Rick called him regarding this. Hutson said he and Rick did talk, but it was not explained to him to this depth. There was discussion regarding designees and who should sit on each committee. Colleen stated she wants to be sure the proper people are seated. Mr. Hutson said he will go back to the Medina County Township Trustees Association to ask for a trustee to be appointed.

Mr. Deforest motioned to adjourn the meeting at 9:08 AM; seconded by Mr. Hiscock, and approved by all.

A handwritten signature in cursive script, appearing to be 'C. L. L.', located at the bottom right of the page.