

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD
MARCH 23, 2016**

Present:	Conrad Sarnowski	Tim Smith	Anthony Strazzo
	Brian Guccion	Carl DeForest	Ben Nau
	Bob Painter	Ralph Copley	Wallk Sobczyk
	Michael Costello		Matt Sturgeon

Mr. Sarnowski called the meeting to order at 8:32 AM.

Mr. DeForest made a motion to approve the February meeting minutes as written, seconded by Mr. Copley and approved by all.

Chief DeForest made a motion to approve RESOLUTION-2016-007 monthly bills, seconded by Mr. Copley and approved by all.

Ben updated the board on the ongoing capital bill funding proposal. We are expecting an answer by this April. Also, EMA has posted a legal notice for bids to demolish the house at 5497 River Styx Road. Various public safety agencies are scheduled to use the house for training before it is demolished. Ben discussed the LEPC compliance program, which has been approved by the LEPC, and the first walkthrough is scheduled for today. Matt apprised the board of the upcoming LEPC tabletop exercise. It is a joint exercise with Summit County LEPC and will be held at Granger F.D. on April 30, 2016. Matt and Ben drafted the exercise material first draft last week, and it is presently being reviewed by Summit County. Matt distributed worksheet packets for the 2016 Medina County Hazard Identification and Risk Analysis. He requested for anyone in attendance to please complete a worksheet and returning it by the next meeting.

Matt requested the board's approval for Ben and himself to attend an upcoming seminar, "How to Communicate with Tact and Professionalism", conducted by Career Track for a cost of \$299 per person. Chief DeForest motioned to approve the seminar, seconded by Mr. Costello and passed by all.

Wally requested approval to purchase, for swift water rescue, 12 scuba masks, 12 set of fins, and 12 snorkels from Deep Six Inc. for \$1098. Motioned by Mr. Guccion, seconded by Mr. Costello and passed with the abstention of Chief Painter.

Wally requested approval to purchase, for the All-Hazards Team, 12 1"x48" double headed stakes from Hogan Co. Inc for \$328.56 including shipping. Motioned by Mr. Copley, seconded by Mr. Guccion and passed with the abstention of Chief Painter.

Wally requested approval to purchase, for the hazmat and confined space rescue, annual bench testing service for SCBA's and SAR's by Pro-AM Safety Inc. for up to \$704. . Motioned by Chief DeForest, seconded by Mr. Copley and passed with the abstention of Chief Painter.

Chief DeForest made a motion to adjourn the meeting at 8:59 AM, seconded by Mr. Copley and approved by all.