

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
January 27, 2021
Conducted remotely via Zoom, Meeting ID 979 6354 2619**

Roll call was conducted.

Members Present:	Personnel:	Guests:
Ralph Copley	Mark Crumley	Christina Fozio
Michael Costello	Conrad Sarnowski	Ben Nau
Matt Hiscock	Colleen Swedyk	Matt Sturgeon
Bill Hutson		Wally Sobczyk

Ralph Copley called the meeting to order at 8:30 AM.

Michael Costello motioned to approve the November 18, 2020 minutes as written, as seconded by Colleen Swedyk, and approved with Ralph Copley abstaining.

Michael Costello motioned to approve the bills for December 2020 as Resolution 2020-20, as seconded by Colleen Swedyk, and approved by all.

The bills for January 2021 were presented as Resolution 2021-001. Conrad Sarnowski motioned to approve Resolution 2021-01, as seconded by Colleen Swedyk, and approved by all.

Matt Sturgeon presented a resolution for annual budget transfers as Resolution 2021-002. **Colleen Swedyk motioned to approve Resolution 2021-002, as seconded by Conrad Sarnowski, and approved by all.**

Bill Hutson informed the committee that the Commissioners passed a resolution to accept the Chippewa Lake Building from the Lafayette Township trustees. Commissioner Hutson thanked Michael Costello and his fellow Lafayette Township Trustees for providing the building.

Christina Fozio presented the Fire Chiefs Association recommendation for the appointments of the All-Hazards Advisory Committee for 2021 as Chief Josh Erskine -chair, Chief Jason Davis, Chief Bill Disbrow, Chief Mark Crumley, Chief Rob Haas, and Director Christina Fozio. **Colleen Swedyk motioned to approve the All-Hazards Advisory Committee appointments, as seconded by Conrad Sarnowski, and approved by all.**

Josh Erskine presented an AHAC Recommendation to the EMA Executive Board for the expense of Swift Water Operations training for 4 Sheriff's Deputies for \$2000.00. The class is the initial training to function on the Swiftwater Rescue Team. **Colleen Swedyk motioned to approve the expense, as seconded by Conrad Sarnowski, and approved by all.**

Josh Erskine presented an AHAC Recommendation to the EMA Executive Board to build and install a custom trailer hitch for the ambulance donated by Sharon Township for up to \$1945.69. **Conrad Sarnowski motioned to approve the expense, as seconded by Michael Costello, and approved by all.**

Director's Report:

Christina informed the committee we are currently moving forward with improvements to the building. Members of the Swift Water team participated in a workday on January 16th to paint the rear bays. EMA staff is working to install baseboard, pallet racking, and new bathroom floors and fixtures. Ben Nau shared images of the improvements. Christina has reached out to an architect to develop plans for building expansion, which will likely be to add a second story training room.

Vaccine clinics are currently taking place. Christina has been working closely with Health Commissioner Krista Wasowski. Fire Departments are providing EMS staff to assist with the clinics. EMA and the Health Department recently submitted a joint press release.

Christina requested approval to purchase 10 tables for \$2140.56 from Home Depot and 12 foldable chairs from Amazon for \$1283.28. The expense will be 50% reimbursable by the Emergency Management Performance Grant. **Conrad Sarnowski motioned to approve the expense, as seconded by Ralph Copley, and approved by all.**

Bill Hutson apprised the group that Home Depot has a grant program that might fund the tables and chairs.

Christina requested approval to purchase a wide format vinyl cutter, accessory package, and shipping from US Cutter for \$2300.00. The vinyl cutter will be used for vehicle marking and sign making. **Conrad Sarnowski motioned to approve the expense as seconded by Colleen Swedyk and approved by all.**

In December, the State of Ohio Hazmat TAC verified our hazmat team as a type 2 team again, which is required to qualify for homeland security grant funding.

The Medina County Procurement Card Policy was presented. With the policy, the Executive Board will still approve purchases as they have in the past. Procurement card purchases will be itemized on the bills resolution. **Conrad Sarnowski motioned to approve the Procurement Card Policy as presented, as seconded by Colleen Swedyk, and approved by all.**

Conrad Sarnowski motioned to adjourn at 9:14 AM, as seconded by Ralph Copley, and approved by all.