

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
January 24, 2018**

Members Present:		Personnel:	Guests:
Michael Costello	Matt Hiscock	Christina Fozio	Jim Baird
Carl Deforest	Bob Painter	Matt Sturgeon	
John Ginley	Conrad Sarnowski		

Sarnowski called the meeting to order at 8:33 AM.

An opportunity for public comment was provided with no comments.

Deforest motioned to approve the minutes from the December 20th 2017 meeting pending correction of the date referencing the Nov. 15, 2017 meeting, seconded by Hiscock, and approved.

The bills were reviewed. Deforest motioned to approve the bills as RESOLUTION 2018-004, seconded by Costello, and approved.

A resolution for annual cash transfers was presented as RESOLUTION 2018-003. Hiscock inquired if the transfers listed "Montville Building Support" and "All Hazard Capital" are for savings or for special projects. "Montville Building Support" is for the cost of using the building in Montville and "All Hazard Capital" is to save money for a building. Costello told the Board that he discussed with the other Lafayette Township trustees the possibility of sharing the lot location of the new Lafayette Township fire station for an All-Hazards building. The idea was well received and they are willing to explore the idea further. Deforest motioned to approve the cash transfers as RESOLUTION 2018-003, seconded by Painter, and approved.



Deforest motioned to approve the annual contract between Medina County LEPC and Medina County EMA as RESOLUTION 2018-002, seconded by Painter, and approved.

Fozio requested the board's approval to register for the 2018 National Homeland Security Conference in May for \$650 saving \$150 for early registration. Costello motioned to approve \$650 for Fozio to register for the 2018 National Homeland Security Conference, seconded by Deforest, and passed.

Fozio requested approval to offer a paid internship to Claudia Judele for planning work that she is currently conducting for 8-hours a week on a non-credit internship basis. Claudia is a University of Akron Emergency Management student and has served as an EMA volunteer. Fozio feels that she should get paid since she's doing a good job. There currently isn't a county job classification for the job. Fozio foresees it will be a contractual position, but she will consult with Scott Miller and Holly Muren to determine the best way to establish the position. There is money in the EMA budget for this. Deforest motioned to hire Claudia Judele as a paid intern at \$10 per hour, based on the advice of Scott Miller, seconded by Painter, and passed.

Sturgeon presented quotes for tablet computers. He proposed to purchase three tablets for use by the EMA staff for work outside of the office, on-call work, data collection, and mass notification activation. The staff's current laptops will be moved to the EOC to retire three old EOC computers. Three similar tablet products were considered, and the staff believes Microsoft Surfaces are the best choice. Three quotes were compared for Microsoft Surface Tablets, and the cheapest price is from the Microsoft Store. Fozio reinforced the value of these for data collection and damage assessment, and she commented that the EOC

computers that will be replace don't work well. Deforest motioned to spend \$2800 on new computers, seconded by Ginley, and approved.

Deforest motioned to adjourn at 9:06 AM, seconded by Sarnowski, and approved.