

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD
AUGUST 27, 2014**

Members Present:	Brian Guccion	Chief Bob Painter	Chief Carl DeForest
	Wally Sobczyk	Shandra DeVoe	Matt Hiscock
	Martha Catherwood	Adam Friedrich	Ralph Copley
	Christina Fozio	Steve Hambley	Ben Nau

The meeting started at 8:30am.

A motion to approve the June 25, 2014 meeting minutes was made by Chief DeForest, seconded by Ralph Copley and approved by the remaining members.

There was not a meeting on July 23, 2014, therefore there were no meeting minutes.

A motion to approve RESOLUTION 2014-013 – July 23rd EMA/TRT monthly operating bills was made by Commissioner Hambley, seconded by Chief DeForest and approved by the remaining members.

A motion to approve RESOLUTION 2014-014 – Budget Modification – moving funds from the training account into the contract services account was made by Commissioner Hambley, seconded by Chief DeForest and approved by the remaining members.

A motion to approve RESOLUTION 2014-015 – Aug. 27th EMA/TRT monthly operating bills was made by Ralph Copley, seconded by Commissioner Hambley and approved by the remaining members.

A motion to approve RESOLUTION 2014-016 – Cash Transfer to make up for grant overage was made by Commissioner Friedrich, seconded by Chief Painter and approved by the remaining members.

Medina County EMA has submitted (3) grant application for the Property Buy-Out project due to repetitive flooding. Medina's applications ranked the top three and are now being reviewed at FEMA Region 3. Approval or disapproval will not be known for a couple of months.

Medina Co. EMA has submitted (4) Homeland Security Grant applications; one for a new tow vehicle, Level A hazmat suits, All Hazards Team lighting, and hazmat team helmets and headlamps. The HSGP is competitive and is based on support and sustainment of past and ongoing projects.

MCEMA has submitted the EMPG grant to include Westfield Township acquiring warning sirens through the special project portion.

MCEMA is in the planning process for a Functional exercise on Sept. 23, 2014. It will be located at the AT&T facility at Fenn & Weymouth Rds at 8am. All are welcome to observe. This will fulfill our yearly LEPC exercise requirement.

Christina is in the process of completing a draft of the 2015 Budget and will send it to all members when finished.

Mobile Command

A motion to approve MCEMA upgrading the phone system in Mobile Command at a cost of \$5,086.97 was made by Ralph Copley, seconded by Chief Painter and approved by the remaining members.

- This will only be the second time the phone system has been upgraded to current technology. There will be a few wireless phones and the rest hardwired. The company is Ericsson with service through Verizon and it will be paid out of the equipment fund. We will pay the same price through Verizon with the addition of 2 lines.

A motion to approve MCEMA purchasing bank chargers for Mobile Command at a cost of \$904.24 was made by Chief DeForest, seconded by Ralph Copley and approved by the remaining members.

- This will hold 12 radios from vendors, Kenwood, Motorola, and Vertex.

A motion to approve MCEMA repairing (2) damaged tubes in the light tower on Mobile Command at a cost of \$1244.43 was made by Chief DeForest, seconded by Ralph Copley and approved by the remaining members.

- The light tower will not stay extended nor will it retract properly.

Ben and Wally will be checking and servicing all equipment on a monthly basis.

Technical Recue Report – Wally

A motion to approve TRT sending (4) team members to Trench Rescue training at Baker Corp in Montville Twp on Sept. 9-10, Sept. 15-16, and Sept. 17-19 at a total cost of \$2,670.00 was made by Commissioner Hambley, seconded by Ralph Copley and approved by the remaining members.

All TRT helmets and headlamps have arrived and will be put into service. The structural collapse trailer has had all its shelves installed by Dennis Miller of Sharon Twp Fire Dept.

EMA Uniforms

A motion to approve the MCEMA staff to receive department issued shirts and jackets at no more than \$1,500.00 was made by Chief Painter, seconded by Ralph Copley and approved by the remaining members.

- The Board members advised MCEMA to get quotes and check into bundle packages.

Trainings and Public Events

Sept. 18th – MRC Presentation at MC Health Dept

Sept. 23rd – AT&T Functional Exercise

HazMat IQ – Sept. 27, 2014

Brunswick Safety Fair – Oct. 4th

Brunswick Hills FD Open House – Oct. 5th

Operations Section Chief – Oct. 7-10, 2014

Brunswick Halloween at Kmart – Oct. 18th

December 3, 2014 – IMT tabletop exercise

County Equipment

Former Board member and Realtor Linda Bower found a building in Brunswick, located at 1120 W130th St, to house all the County equipment. It is a receivership property that we may acquire free of charge for a limited time (up to 15 months). Christina spoke to Bill Thorne and he stated the receiver must add the Commissioners (insurers of the equipment) to their insurance and possibly vice versa. The Board recommends Christina have Bill Thorne review the receivership documents and inspect the building further before accepting and moving all equipment. In addition, the insurance on all equipment needs to be reviewed and changed to reflect current value of replacing all, not what the equipment was worth when bought. Chief Painter has offered to house one more piece of equipment in the near future. We currently have 7 of 14 pieces of equipment sitting outside. (2-tow vehicles, 5-trailers)

Ralph Copley made a motion to adjourn at 9:25am, seconded by Chief Painter and approved by all.