

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD
AUGUST 22, 2012**

Members Present:	John Gotheridge	Jeff Harraman	Martha Catherwood
	Adam Friedrick	Conrad Sarnowski	Steve Hambley
	Chief Bob Painter	Christina Fozio	Matt Hiscock
	Brian Guccion	Shandra DeVoe	

The meeting started at 8:32am.

A motion to approve the July 25, 2012 meeting minutes was made by Brian Guccion, seconded by John Gotheridge and approved by the remaining members.

A motion to approve RESOLUTION 2012-018 – EMA/TRT monthly operating bills – was made by Steve Hambley, seconded by Matt Hiscock and approved by all members.

The Medina County Hazardous Materials Team needed to purchase gases for their detection meters in preparation for the team's hazard typing which occurred on August 22nd at 10:00am. Christina is asking for a motion to approve the advanced (before Executive Board meeting) purchase of these gases which cost between \$450 and \$500 as they were necessary items for the HazMat Team to become a Type II team.

A motion to approve the advanced purchase of the gases for the Medina County HazMat Team's detection meters at a cost of no more than \$500 was made by Brian Guccion, seconded by John Gotheridge and approved by the remaining members.

Christina would like to inform the board of the submittal of the FY2012 SHSP and EMPG grants ahead of the submittal dates. In addition, as a result of another PUCO grant, the Medina County EMA will be hosting a Planning Section Chief ICS course September 10-13, 2012 at the EMA EOC with 14 attendees to date.

Christina has handed out a revised Mobile Command Rules of Usage to include the following changes: increase in cost recovery rate and the addition of new language to the first paragraph and item #2. Please refer to your handout.

A motion to approve the revised Mobile Command Rules of Usage was made by Steve Hambley, seconded by Chief Painter and approved by the remaining members.

Adam Friedrick has not talked with Chris Jakob regarding the EMA Merit Raise Program. Steve Hambley told the group that any decisions regarding the Merit Program are the Executive Board's decision. This subject will be tabled again until the next meeting

A motion to adjourn the August 22, 2012 meeting was made by Martha Catherwood, seconded by Chief Painter and approved by the remaining members at 8:48 am.