

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD
JUNE 27, 2012**

Members Present: John Gotheridge Jeff Harraman Martha Catherwood
 Adam Friedrick Dennis Miller Conrad Sarnowski
 Chief Bob Painter Christina Fozio Matt Hiscock
 Brian Guccion Shandra DeVoe Steve Hambley
 Chief Carl DeForest

The meeting started at 8:32am.

A motion to approve the May 30, 2012 meeting minutes was made by Commissioner Friedrick, seconded by Martha Catherwood and approved by the remaining members.

A motion to approve RESOLUTION 2012-014 – EMA/TRT monthly operating bills – was made by Commissioner Hambley, seconded by Chief DeForest and approved by all members.

A motion to approve RESOLUTION 2012-015 - Budget modification/Appropriations transfer – was made by Commissioner Hambley, seconded by Chief DeForest and approved by all members.

The Medina County EMA is moving \$5000.00 from 7925 Contract Repairs into 7925 Contract Services and \$1000.00 from 0250 Contract Repairs to 0250 Other Expenses in order to replace some unforeseen expenditures.

A motion to approve RESOLUTION 2012-016 – Cash Transfer – was made by Chief DeForest, seconded by Matt Hiscock and approved by all members.

This Cash Transfer is to reimburse payroll with SHSP Grant funds for Medina County EMA Planning Activities.

A motion to approve Director Fozio signing the Phenix Consulting contract was made by Chief Deforest, seconded by Chief Painter and approved by all members.

The Medina County EMA has acquired another grant through the PUCO to host a Planning Section Chief course to be held in September 2012. This course will be offered locally first, and then to neighboring jurisdictions.

A motion to approve the Medina County EMA signing a Memorandum of Understanding with the Ohio Special Response Team was made by Commissioner Hambley, seconded by John Gotheridge and approved by all members.

A motion to approve Shandra DeVoe becoming an Independent Consultant/Subcontractor for L-3 Communications was made by Chief DeForest, seconded by Chief Painter and approved by all members.

The Executive Board agreed that this would not be a conflict of interest as a member of the Medina County EMA, but advised consulting with the County Prosecutor.

The Medina County EMA has received a CERT grant totaling \$16,000, \$12,500 for a new project and \$3,500 for sustainment. The new project will be completing the Volunteer Reception Center Plan to include acquiring a Volunteer Reception Center location and all supplies, and the sustainment will be for the CERT Team.

The Medina County EMA hosted a Situation Unit Leader course June 18-21, 2012 that is another incident specific training within the ICS for the County IMT. The class was held at the Tri-C Brunswick University Center with 18 attendees.

The Mass Notification System, Everbridge, is moving forward after completing training for those individuals that have agreed to become their jurisdictions administrator for the system. The training was held on June 26th from 6:30pm to 8pm in the Medina County EMA EOC. There will be a live training with the sales representative from Everbridge sometime in July.

EMA has completed the FY2011 Tier 2 severe weather program on June 7th, with all participants from the alternate care facilities receiving weather radios. There were (18) attendees from (9) facilities that listened to presentations from the National Weather Service, Medina County EMA, and Wood County EMA.

A motion to adjourn the June 27, 2012 meeting was made by Chief DeForest, seconded by Brian Guccion and approved by the remaining members at 8:54 am.