

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY  
EXECUTIVE BOARD  
JUNE 22, 2011**

Members Present:	Steve Hambley	John Gotheridge
	Adam Friedrich	Chief Ralph Copley
	Chief Carl DeForest	Shandra DeVoe
	Conrad Sarnowski	Buck Adams

The meeting started at 8:30am.

A motion to approve the May 25<sup>th</sup> meeting minutes was made by Conrad Sarnowski, seconded by John Gotheridge, Carl DeForest abstained, and approved by the remaining members.

A motion to approve RESOLUTION 2011-022 – EMA/TRT monthly operating bills – was made by Conrad Sarnowski, seconded by Steve Hambley and approved by all.

- There was a question in regards to the U of A IMAT training. It was a PUCO grant.

A motion to approve the Letter of Support for the Upper Chippewa Creek Watershed Balanced Growth Project was made by Steve Hambley, seconded by Carl DeForest and approved by all.

- The project guides development and opens communities to grant eligibility.
- The letter was handed out to all members present.

A motion to approve Asst. Chief Rick Barber's (Brunswick City Fire) recommendations on the vendors for the technical rescue first response equipment cache was made by Conrad Sarnowski, seconded by Carl DeForest and approved by all.

- The total = \$24, 586.68 and it is out of the equipment fund not EMA.
- There will be three (3) caches located in Medina, Wadsworth, and Brunswick, and they are similar to the MCI trailers.
- The quotes package was handed out to all members present.

The Medina County audit ('09, '10) had no significant findings. Medina County will have to do an audit every other year. All members present received a copy.

Buck has developed a sample resolution, Authorization for funding for a countywide emergency notification system, and is looking for guidance from the Executive Board. Each jurisdiction will pass their own using this one as a model/draft. The Executive Board approves with the suggestion of using the local government's allocation form. The County will be going with Code Red with weather alert. All members present received a copy.

The EMA received 15 resumes for the Deputy Director position. This Board recommends developing a matrix to interview candidates. Buck stated that he will bring forth the recommended candidate at the next Executive Board meeting, July 27, 2011.

Conrad Sarnowski made a motion to adjourn at 8:59am, seconded by Carl DeForest and approved by all.