

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY  
EXECUTIVE BOARD  
MAY 30, 2012**

Members Present:	John Gotheridge	Jeff Harraman	Martha Catherwood
	Adam Friedrick	Dennis Miller	Conrad Sarnowski
	Chief Bob Painter	Christina Fozio	Matt Hiscock
	Brian Guccion	Shandra DeVoe	

The meeting started at 8:30am.

A motion to approve the April 25, 2012 meeting minutes was made by Chief Bob Painter, seconded by Brian Guccion and approved by the remaining members.

A motion to approve RESOLUTION 2012-013 – EMA/TRT monthly operating bills – was made by Chief Bob Painter, seconded by John Gotheridge and approved by all members.

Everbridge is in the early learning stages as our representative has gathered all the white data (public info records) from the information we (EMA) gave her, and we are in the process of going through some distance training. Christina and Shandra have completed a few teleconferences to learn about the process of fully implementing this system. The next step is to gather representatives from each jurisdiction into the EOC for distance training with our Everbridge representative. June 14, 2012 is a tentative date for this meeting and June 30, 2012 is the tentative date for the full implementation of the system.

On Tuesday, May 29<sup>th</sup>, the EMA had a Federal audit on FY2009 and FY2010 Homeland Security Grant monies to determine the way we track the money and equipment from start to finish. The audit went well with no additional information needed at that time. We will receive a summary of the visit after all paperwork submitted has been reviewed.

Fifteen first responders from Medina and the surrounding counties successfully completed the ICS Resource Unit Leader course last week (May 21-24) which was conducted by two gentlemen from Oregon who had a vast knowledge of ICS from their many years of experience in the wildland fire profession. They will be returning at the end of June to conduct the Situation Unit Leader course.

The EMA received a supplemental grant opportunity via email May 22<sup>nd</sup> with a deadline of May 25<sup>th</sup>. Christina faxed the final product on Friday, May 25<sup>th</sup> asking for approximately \$40,000 to cover two HazMat courses, an ICS Planning Section Chief course, and the third phase of the HazMat corridor study.

Martha Catherwood would like to make a motion to authorize Christina, on behalf of the Executive Board, to apply for all grants that may have deadlines outside of the meeting timeframe of the Executive Board, seconded by Commissioner Friedrick, and approved by the remaining members.

EMA is in the process of completing an MOU with the Ohio Special Response Team (OSRT) out of Mansfield, OH. The OSRT is a non-profit volunteer group recognized by the State as a valuable resource for the specialties it has. They are self-supportive and have access to many resources the County may not. Some of its specialties include site security and traffic control. As of now the final draft is in the hands of the County Prosecutor for approval.

Medina County EMA's application to host an Integrated Emergency Management Course has been accepted pending further review. This course is normally taken at the Emmitsburg, MD campus but EMI does accept applications from communities to host this exercise-based training. This will put all EOC personnel in a realistic crisis situation of its choosing, and then they will be faced with hazards (chosen by EMI exercise specialists) that may arise out of the specific situation. This exercise will meet all LEPC requirements and it will be held sometime in 2013. (See Handout)

It turns out the gap in coverage issues in Valley City and Seville were minor and corrected, and they are not in need of SHSP 2011 grant money. As a result, Christina would like to rededicate that money to the Local Incident Management Team to buy the equipment necessary to get it started and operational.

Brian Guccion made the motion to allow EMA to reallocate the Gap in Coverage SHSP 2011 grant money (approx. \$9,000.00) to the Local Incident Management Team to buy equipment, seconded by Martha Catherwood and approved by the remaining members.

Just an F.Y.I., the Region 5 meeting is next Tuesday, June 5<sup>th</sup>.

A motion to adjourn the May 30, 2012 meeting was made by Martha Catherwood, seconded by Chief Bob Painter and approved by the remaining members at 9:10 am.