## MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY EXECUTIVE BOARD APRIL 23, 2014

Members Present: Brian Guccion Wally Sobczyk Martha Catherwood Michael Costello Chief Bob Painter Shandra DeVoe Adam Friedrick Conrad Sarnowski Matt Hiscock Ralph Copley

The meeting started at 8:30am.

A motion to approve the March 26, 2014 meeting minutes was made by Commissioner Friedrick, seconded by Martha Catherwood and approved by the remaining members. Ralph Copley abstains.

A motion to approve RESOLUTION 2014-008 – EMA/TRT monthly operating bills as amended was made by Ralph Copley, seconded by Commissioner Friedrick and approved by all members.

- The bills were amended to include TRT employee Wally Sobczyk's mileage reimbursement of \$59.22 from fund 7927 as he is using his personal vehicle to travel around the County completing repairs/maintenance on our All Hazards equipment.

A motion to approve RESOLUTION 2014-009 – Budget Modification to move a total of \$3000.00 to Funds 0250- 1202-0580 and 0250-1202-0610 was made by Brian Guccion, seconded by Ralph Copley and approved by all members.

- There were a few unexpected expenses this year to include the CORSA insurance payment, Gazette ads, and hazmat equipment.

A motion to approve RESOLUTION 2014-010 – Budget Modification for an Appropriation Transfer of \$0.13 to 7929-1202-0960 was made by Commissioner Friedrick, seconded by Martha Catherwood and approved by all members.

A motion to approve Christina applying for the Hazard Mitigation Grant was made by Ralph Copley, seconded by Chief Painter and approved by the remaining members.

- Projects yet to be determined.

A motion to approve EMA purchasing (1) more 5' Flipper Table and (2) additional less expensive folding tables for the EMA EOC was made by Martha Catherwood, seconded by Ralph Copley and approved by the remaining members.

A copy of the Emergency Services Conference (ESC) flyer has been attached to your minutes. If interested in applying use the paper registration in the packet.

The Safer Ohio App is now available for download on your Android or Apple device. Please look over the information handed out as to its purpose and use.

Shandra passed around the final versions of the LEPC Compliance and Guidance and VRC SOG documents for the Board to view. EMA will start the LEPC walk thru program later this year as not all companies have submitted their Tier II files for the 2013 year. The EMA and Health Dept. will plan and conduct a VRC exercise later this year as well.

Wally reported on the hazmat incidents that occurred since the last Executive Board meeting. All items that have been purchase lately have come from the Cost Recovery fund. There are several maintenance issues with equipment to include 358-1 and 358-2 trailers having leaking roofs, in which Wally is going to meet with the company that just sprayed liner in the interior of the structural collapse trailer. The chlorine gas meter was being calibrated with the wrong gas, so that has been addressed with MSA as well as the yearly maintenance will be conducted by MSA for \$250, twice a year for a total of \$500 instead of purchasing (2) new bottles of gas at a cost of \$716 per year. All tent zippers have been fixed and the team was shown how to properly use them. The weather station and flow stops purchased with SHSP 2013 money, are in service and the team members have been trained on their use by US Safety Gear. Wally is working on getting quotes on hazmat equipment to include, flashlights, helmets and scene lighting for the next grant.

Wally stated he has (4) resumes for the Hazmat Team Leader position as the deadline is today. He will review them and make a recommendation to the TRT Chief's committee in May. He hopes to fill the position by June 1<sup>st</sup>.

Martha Catherwood asked if we would like her to approach Hinckley Twp about the All Hazards equipment being stored in the old Hinckley fire station when the new one is built. The new station is due to be completed in August 2015 and that is when we could move all the "outside" equipment into the old station. EMA asked her to go ahead with that approach.

Commissioner Friedrick stated he would discuss more County options with Mike Salay about housing the All Hazards equipment.

A motion to adjourn the April 23<sup>rd</sup> Executive Board meeting was made by Martha Catherwood, seconded by Commissioner Friedrick and approved by the remaining members at 9:10am.