

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD
MARCH 27, 2013**

Members Present:	Jeff Harraman	Dennis Miller	Martha Catherwood
	Conrad Sarnowski	Brian Guccion	Lynda Bower
	Christina Fozio	Shandra DeVoe	Adam Friedrich
	Ralph Copley	Chief Carl Rommel	Chief Carl DeForest

The meeting started at 8:30am.

A motion to approve the February 27, 2013 meeting minutes was made by Ralph Copley, seconded by Martha Catherwood and approved by the remaining members.

A motion to approve RESOLUTION 2013-005 – EMA/TRT monthly operating bills – was made by Chief DeForest, seconded by Brian Guccion and approved by all members.

A motion to approve RESOLUTION 2013-006 – FY2013 Budget Amendments to include Fund 7928 Exhibit H and Fund 7929 Exhibit F was made by Chief DeForest, seconded by Lynda Bower and approved by the remaining members. (See attached payroll line item detail)

- These amendments to the above mentioned funds were as a result of last summer's Federal audit, and it was completed with assistance from County Finance and Auditor.

The EMA will be submitting the March 13, 2013 tanker truck/tractor rollover accident on Route 3 in Montville Twp. to the State for exercise credit. This was an actual event involving hazardous materials. All paperwork has been submitted to our State field liaison for submittal and approval.

On March 30, 2013, there was a minor overflow of gasoline from the transfer from tanker to pumps at the Engineer's Office. A Medina County HazMat Team Sector Officer responded and decided a full HazMat Team response was not necessary. The spill was cleaned up within a few hours.

The MCEMA has received the Tier II Grant for \$15,000.00 that will go towards a public education and outreach project aimed at the County's special needs population. Jeff will be entertaining a software demo today related to registering all special needs individuals in Medina County. The Board recommends checking with the Wadsworth City Electric Dept. and the Health Dept.'s community health assessment for a list of special needs populations.

The remainder of the FY2010 (\$2,300.00) and the entire FY2011 (\$7,000.00) CCP grant money will go towards the purchase of approximately 2,500 "It's a Disaster" handbooks that will be distributed at public events. There will be 12 pages dedicated specifically to Medina County with the remainder containing basic disaster preparedness and prevention.

A motion to approve the MCEMA following the recommendation of the County Finance Director to go with the Agreed Upon Procedures audit vs. the Financial Statement Review audit

was made by Lynda Bower, seconded by Brian Guccion and approved by the remaining members.

- This is our bi-annual audit by the State, and the recommendation above will cost less.

The Board would like to welcome new Wadsworth City Fire Chief Carl Rommel as a member. Chief Rommel has 18 years of Fire and EMS experience on the Wadsworth Fire Dept.

A motion to approve Conrad Sarnowski as the Executive Board Chair and Brian Guccion as the Executive Board Vice Chair was made by Lynda Bower, seconded by Chief DeForest and approved by the remaining members.

Christina and Ralph completed their appearance with Commissioner Friedrich on his TV show to discuss such topics as hazardous materials, EMA, LEPC, and oil and gas. It will air in April 2013.

Martha states the Hinckley Fire Chief had many citizens' sign up for Everbridge at Buzzard Day in Hinckley.

A motion to adjourn was made by Chief DeForest at 9:15 am.