

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD
DECEMBER 21, 2011**

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|------------------|---------------------|----------------|-------------------|
| Members Present: | John Gotheridge | Jeff Harraman | Chief Bob Painter |
| | Chief Carl DeForest | Shandra DeVoe | Christina Fozio |
| | Chief Jim Baird | Dennis Miller | Steve Hambley |
| | Conrad Sarnowski | Adam Friedrich | Brian Guccion |
| | Martha Catherwood | | |

The meeting started at 8:35am.

A motion to approve the October 27, 2011 meeting minutes was made by John Gotheridge, seconded by Chief Jim Baird and approved by the remaining members.

A motion to approve RESOLUTION 2011-031 –Budget modification/Appropriations transfer-- was made by Commissioner Hambley, seconded by John Gotheridge and approved by all.

A motion to approve RESOLUTION 2011-032 – EMA/TRT monthly operating bills for the November meeting – was made by Commissioner Hambley, seconded by Chief Jim Baird and approved by all.

A motion to approve RESOLUTION 2011-033 – EMA/TRT monthly operating bills for the December meeting – was made by Commissioner Hambley, seconded by John Gotheridge and approved by all.

A motion to approve RESOLUTION 2011-034 –Annual cash transfer for Director vehicle replacement -- was made by Commissioner Friedrich, seconded by Chief Jim Baird and approved by all.

Discussion Topics:

A motion to approve the purchase of a software upgrade for EMA's ID maker for \$495.00 was made by Commissioner Friedrich, seconded by John Gotheridge and approved by the remaining members. The ID maker was relocated within the office and upon reinstallation the existing software was no longer valid and according to the company was in need of an upgrade that would fix the issue. The ID maker is used for issuing ID's to first responders other than Fire, Police, and EMS. Other agencies would include such volunteer agencies like C.A.R.E.

EMA has received the Tier II grant for \$15,000.00 and is planning on conducting a severe weather program early next year to include the purchase of new digital weather radios for those that participate. The weather radios will cost approximately \$110.00 each for a total of \$4800.00. The National Weather Service has committed to participate in the program.

The first Fracking Committee, put together by the Commissioner, took place November 16, 2011 for informational purposes and concerns. This will be an ongoing committee.

Christina asked Devon Energy to come to the EMA and present more information about their company and fracking processes. Devon Energy sent six employees from various departments and some of them will be returning on January 11, 2012 to present at the Fire Chief's evening meeting. They gave good information, however, there are still more questions to be addressed.

Justin Bechtel at the Medina Co. Health Department will be hosting a 300-400 ICS class the last week of January 2012. For more information you can contact the Health Department or EMA.

Brunswick City has decided to not utilize the EMPG FY2010 Special Project monies for the security upgrades of their sirens. These monies will be allocated to another jurisdiction.

Christina would like to apply to host a FEMA course, Community Specific Integrated Emergency Management, here at EMA. This course is available at the Emmitsburg, MD Emergency Management Institute, but if the county hosts then the costs will be minimal. The course is 4 ½ days and is considered an elite training for EOC personnel as it integrates realistic crisis situations.

The Executive Board wishes to revisit the Emergency Notification System if we do not get participation from the remaining 14 jurisdictions. So far we have 11 hard copy resolutions and 3 in the mail. We will assess the situation after the initial deadline of January 2, 2012.

Commissioner Hambley made a motion to adjourn at 9:16am, seconded by Chief Carl DeForest and approved by all.