

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD
DECEMBER 19, 2012**

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| Members Present: | John Gotheridge | Jeff Harraman | Dennis Miller |
| | Conrad Sarnowski | Chief Bob Painter | Brian Guccion |
| | Christina Fozio | Martha Catherwood | Shandra DeVoe |
| | Matt Hiscock | Steve Hambley | |

The meeting started at 8:30am.

A motion to approve the November 28, 2012 meeting minutes was made by Brian Guccion, seconded by John Gotheridge and approved by the remaining members.

A motion to approve RESOLUTION 2012-027 – EMA/TRT monthly operating bills – was made by Commissioner Hambley, seconded by Brian Guccion and approved by all members.

A motion to approve RESOLUTION 2012-028 – EMA Budget Modification/Appropriations Transfer – was made by Steve Hambley, seconded by John Gotheridge and approved by all members.

This is to move awarded grant money to the appropriate fund in order to reimburse 50% of the cost to Liverpool Township for an approved outdoor warning siren project.

A motion to approve RESOLUTION 2012-029 – EMA Budget Modification/Appropriations Transfer – was made by Chief Painter, seconded by Brian Guccion and approved by all members.

This is to correct a minor overdraft of \$18.26 in fund 7925-1202-0610.

The Medina County EMA and All Hazards Team responded, as requested by the Brunswick City Police Department, to a SWAT call in Brunswick City. The EMA Mobile Command Unit was utilized for negotiations and the All Hazards Zumbro tents were utilized for a warm shelter for SWAT personnel. All equipment was manned at all times and returned to service without incident. The EMA received a few emails from the Brunswick PD as well as a citizen thanking us for our service.

The newly created Volunteer Reception Center (VRC) had its first exercise on November 28th from 7-9pm in the EMA EOC, with a turnout of 25 volunteers. This was an introductory exercise to get volunteers familiar with all the equipment and processes. The next exercise will be held in March 2013.

A motion to approve the Chair of the Medina County Executive Board signing the Debris Management MOU was made by Commissioner Hambley, seconded by Chief Painter and approved by all members.

Jeff has finalized a Debris Management MOU between the County, Medina County Solid Waste District/Central Processing Facility (CPF), Ohio Dept. of Public Safety and the Ohio Highway Patrol for use of a large parking area located in front of the CPF for a temporary debris site.

There will be an Everbridge Workgroup starting in January 2013 to include all current administrators of the system. Christina has begun sending emails to township, village, and city representatives, to include Fire and Police, to acquire names and emails of individuals to be included. This Workgroup will be educational and informational as far as how Everbridge is being used and the usage itself. The hope is to get all members on the same page, clear up any concerns or uncertainties, and to make sure all communities are comfortable using the system to include sending out messages. This Board expressed interest and would like to receive all emails concerning the Workgroup.

EMA has acquired a FY2012 EMPG Special Project Grant for \$47,342.00 to go towards the purchase of four outdoor warning sirens in Montville Township. This is a 50/50 match and the vendor is the choice of the township, in this case, Federal Signal. EMA has been creating a list, in order of interest, as to where this type of grant money will be placed. Next on the list is Westfield.

A motion to approve Christina creating a new pass-thru fund titled Emergency Services Conference (ESC) with a line item labeled "Other" and a \$20,000 allocation was made by Brian Guccion, seconded by Martha Catherwood and approved by all members.

The next Executive Board meeting will be on January 23, 2013.

A motion to adjourn was made by Conrad Sarnowski and approved by all members at 9:15am.