## MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY EXECUTIVE BOARD DECEMBER 18, 2013

Members Present: Brian Guccion Conrad Sarnowski Christina Fozio Chief Jim Baird Martha Catherwood

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Ralph Copley Matt Hiscock

The meeting started at 8:32am.

Martha made a motion to approve the November minutes as written, seconded by Ralph and approved by all.

Ralph made a motion to approved RESOLUTION 2013-023 Monthly Bill Payments, seconded by Brian and approved by all.

Ralph made a motion to approved RESOLUTION 2013-024 Annual Director Vehicle Transfer, seconded by Brian and approved by all.

Christina updated the board on communications with the Health Department regarding their non-payment for the 2013 cost share of Everbridge. There seems to be miscommunication regarding the Health Department 2012 payment being a one-time payment and not an annual payment as intended. Krista said she is confused on why the Health Department has 23% of the cost. The resolution created by the Health Department for the 2012 payment says it is a one-time payment but the understanding EMA has with that language was a portion of the invoice was grant funded and the Health Department from year to year is not sure how much left-over grant funds they may have as an overage to contribute for future cost sharing of Everbridge; there was always an understanding of a minimum dollar amount agreed upon to contribute that is why their invoice is separated to reflect such. Christina and Krista have been emailing regarding the details of how the Everbridge partnerships came about; Krista said they have 'no anything' supporting the Health Department ongoing support and Christina forwarded Krista email correspondence that supports the Health Department contributing \$5,000 annually. EMA understanding of the Health Department share was that the potential additional contribution would be based on what may be left in their preparedness grant so as not to lose those funds. Krista said the Health Department Board approved another one-time payment on 12/16/13 of \$6,634.64 for 2013 but will need to talk for future costs. The EMA Executive Board discussed the Health Department receiving tax levy money which should be used for these kinds of projects and that they have the largest need to reach all the residents of the county in pandemic or health outbreak of some kind.

Christina presented the board with 3 quotes for a gooseneck ball to be installed on a Sharon Township maintenance truck. Since 358-3 is out of service indefinitely the team needs a temporary solution to towing the trailer and Sharon Township offered their truck and service department personnel to deliver the trailer to a scene. Brian said that the township would pay for half. Ralph made a motion to be approved up to \$450.00 to go towards gooseneck purchase and install for the Sharon Township Service truck to be used as a tow vehicle for 328-3, seconded by Jim and approved by all. Brian abstained from the vote.

Christina told the board that she applied for 4 different projects under HMEP and will apply for PUCO funds to be the match for those projects. Ralph made a motion to approve Christina applying for both grant applications, seconded by Brian and approved by all.

Conrad made a motion to adjourn at 9:29, seconded by Martha and approved by all.