

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD
NOVEMBER 20, 2013**

Members Present:	Adam Friedrich	Brian Guccion	Conrad Sarnowski
	Christina Fozio	Shandra DeVoe	Chief Jim Baird
	Martha Catherwood	Matt Hiscock	Chief Bob Painter

The meeting started at 8:40am.

A motion to approve the October 23, 2013 meeting minutes was made by Matt Hiscock, seconded by Chief Painter and approved by the remaining members.

A motion to approve RESOLUTION 2013-021- EMA/TRT monthly operating bills – was made by Matt Hiscock, seconded by Commissioner Friedrich and approved by all members.

A motion to approve RESOLUTION 2013-022- Budget Modification/Appropriations Transfer – was made by Commissioner Friedrich, seconded by Chief Painter and approved by all members.

- This is the movement of money from our Training line item to our Other line item.

During our maintenance inspections/repairs of the County's hazardous material vehicles and trailers, it was discovered that the 1987 Chevy truck (358-3) was unsafe to drive and the cost of repairs outweighs the actual cost of the vehicle. Therefore, EMA is asking the Board for suggestions on selling it. Christina has spoken to Laura in finance about this issue, but there has been no definitive answer suggested on their end.

- A motion to approve the Medina County EMA selling the 1987 Chevy pick-up (358-3) on the condition that we first check with Chris Jakab on the best route to pursue was made by Conrad Sarnowski, seconded by Chief Painter, and approved by the remaining members.

At the conclusion of our Medina Hospital/LEPC exercise, one of the Hazmat team members damaged two parked vehicles with the trailer of 358-1. As a result, we owe approximately \$529.00 in insurance claims and drug screenings. The exercise itself went very well. The players included the hospitals, Medina County HazMat Team and LEPC, members of our CERT, and the Medina City PD and FD. Our LEPC evaluators were Joe Cavaretta, Kristin Hildreth and Sheriff Miller. Overall, the exercise went well pinpointing both strengths and weaknesses on all parts.

Christina would like to hire a part-time (15 hours per week to start) Office Assistant 1 as this would open up more time for us to start/complete projects and plans.

- A motion to approve EMA hiring an Office Assistant 1 on the condition that we check with Holly Muren on a fair hourly wage and we address some changes made by Brian was made by Brian Guccion, seconded by Chief Baird and approved by the remaining members.

EMA has submitted their DWART list to the Commissioners and State, however this plan remains on the bottom of our planning list.

Medina County received approval and approximately \$25,000 from the SHSP 2013 grant in order to purchase a flow stop plug and a mobile weather station for the County Hazmat Team.

Brian asked if all jurisdictions have weather sirens, in which they do not. He voiced his concern for communities such as Homer Twp, but the issue remains monetary as the local jurisdiction has to pay 50% of the cost which runs between \$18,000 and \$20,000 per siren.

EMA has made the decision to remove the weather option from the citizen sig up as it remains the major reason why they opt-out. We believe this has become detrimental to the systems main purpose of alerting citizens of the imminent danger or emergency that may be occurring in and around their community or neighborhood. This was effective on November 19th.

Extras:

- Christina will be on vacation the week of Nov. 25-29th.
- Our next meeting will be on Dec. 18th due to the holidays.
- Christina has handed out information on the Local Gov't Fund.

A motion to adjourn the meeting at 9:19 am was made by Martha, seconded by Brian and approved by the remaining members.