

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY  
EXECUTIVE BOARD  
JANUARY 25, 2012**

Members Present:	Jeff Harraman	Chief Bob Painter	Chief Ralph Copley
	Chief Carl DeForest	Shandra DeVoe	Christina Fozio
	Dennis Miller	Steve Hambley	Brian Guccion
	Conrad Sarnowski	Adam Friedrick	Lynda Bower

The meeting started at 8:30am.

A motion to approve the December 21, 2011 meeting minutes was made by Chief Carl DeForest, seconded by Conrad Sarnowski and approved by the remaining members.

A motion to approve RESOLUTION 2012-003 –Creation of Fund 7932 for the purpose of funding the Emergency Notification System-- was made by Commissioner Hambley, seconded by Conrad Sarnowski and approved by all.

The Emergency Notification System Workgroup has decided on Everbridge and Resolution 2012-003 will create the fund for cost share allocation and contract services. A motion to approve sending the ENS service contract to the County Prosecutor was made by Commissioner Hambley, seconded by Chief Painter and approved by all.

A motion to approve RESOLUTION 2012-004 – EMA/TRT monthly operating bills with the addition of a Verizon bill for the cost of \$142.99– was made by Commissioner Hambley, seconded by Conrad Sarnowski and approved by all.

A motion to approve RESOLUTION 2012-005 – Adoption of the revised All Hazards and Flood Mitigation Plan – was made by Conrad Sarnowski, seconded by Commissioner Hambley and approved by all. Lynda Bower abstained.

A motion to approve RESOLUTION 2012-006 – Authorization of the affiliation of Charles P. “Buck” Adams to the MCEMA – was made by Commissioner Hambley, seconded by Brian Guccion and approved by all.

This resolution allows Buck to continue as a member of not only the EMA but also as a member of the Local Incident Management Team (IMT) and State IMT. This resolution will serve as the model for all individuals seeking to be affiliated with the Medina County EMA. Each individual will be covered by liability insurance through their membership with MCEMA.

The MCEMA is in need of two computer replacements as they no longer work efficiently to support and complete the daily tasks of the agency. Christina’s office laptop is a 2005 model and the EOC desktop is a 2004 model. Each has had performance issues for the last several months. EMA acquired three quotes of three similar models for each and asked the Sheriff’s IT personnel to recommend the best.

A motion to purchase a new Asus laptop computer for the Director, as recommended by the Sheriff's IT personnel at a cost of no more than \$1250.00 was made by Carl Deforest, seconded by Conrad Sarnowski and approved by all.

A motion to purchase the new Acer desktop computer for the EMA EOC, as recommended by the Sheriff's IT personnel, was made by Conrad Sarnowski, seconded by Chief Painter and approved by all.

### **Discussion Topics**

Brian Guccion would like a building acquired or built for the purposes of housing the thousands of dollars of TROT and HazMat equipment, to include trucks and trailers. Lynda would like to be able to add additional equipment needed by other department that could be accessed 24-7. Ideally this facility would be centrally located within the county. Christina has had a meeting with Westfield's Ron Zambetti to discuss this very same topic and Ron suggested creating a 5-10 year business plan for Westfield Insurance to consider. The board has decided this topic will be ongoing and requires a more in depth discussion.

Conrad Sarnowski made a motion to adjourn at 8:58am, seconded by Chief Carl DeForest and approved by all.