

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD
JANUARY 23, 2013**

Members Present: John Gotheridge Jeff Harraman Dennis Miller
 Conrad Sarnowski Chief Carl DeForest Brian Guccion
 Christina Fozio Shandra DeVoe Adam Friedrich
 Matt Hiscock

The meeting started at 8:30am.

A motion to approve the December 19, 2012 meeting minutes was made by Commissioner Friedrich, seconded by Brian Guccion and approved by the remaining members.

A motion to approve RESOLUTION 2013-003 – EMA/TRT monthly operating bills – was made by Chief DeForest, seconded by Brian Guccion and approved by all members.

A motion to approve the purchase of approximately \$6010.00 worth of carpentry equipment for the Medina County Technical Rescue (structural collapse) Team, to be paid for with Technical Rescue funds, was made by Brian Guccion, seconded by Commissioner Friedrich and approved by the remaining members.

A motion to approve the purchase of audio/visual equipment upgrades for the EMA EOC through the 2010 SHSP grant at a cost of approximately \$13,000.00 was made by Chief DeForest, seconded by Brian Guccion and approved by the remaining members.

The remainder of the 2010 SHSP grant will be spent on approximately \$2,000.00 worth of IMT and \$1,200.00 worth of Amateur Radio equipment. This grant must be spent by March 31, 2013.

A motion to approve the EMA applying for the 2013 NECO Region 5 Tier II competitive grant was made by Chief DeForest, seconded by John Gotheridge and approved by the remaining members.

A motion to approve the EMA applying for the Mitigation Plan Grant, which would support the planning and staffing at the EMA, was made by Chief DeForest, seconded by Commissioner Friedrich and approved by the remaining members.

A motion to approve Christina attending the University of Akron, Medina County University Center's Leadership Series Certificate Program in Wadsworth, at a cost of \$1,074.00, was made by Chief DeForest, seconded by Brian Guccion and approved by the remaining members. Matt Hiscock abstained.

Dennis Miller will be attending continuing education training through Skillpath Seminars in March 2013.

Jeff from EMA and Justin Bechtel from the Medina County Health Dept (MCHD) met with Andy Conrad from the Medina County Engineer's (MCE) Office to discuss partnering to be able

to transport the SNS when requested. They are working to develop an MOU between the MCHD and MCE specifically for transportation as there will be three possible pick-up locations; Columbus, CAK, and the East Cleveland Armory. The MCE have the capability of picking up and transporting items shipped on pallets where as the MCHD does not.

The Medina County EMA will be conducting a tabletop exercise in April of 2013 on the topic of policy and procedures that will lead into the functional IEMC exercise in July of 2013. The July 2013 exercise will be in conjunction with the EMI out of Emmitsburg, MD.

Matt Hiscock would like to formally let the board know that as of December 31, 2012 Ralph Copley has retired as Chief of the Wadsworth Fire Department.

The next two Executive Board meeting will be on February 27, 2013 and March 27, 2013.

A motion to adjourn was made by Chief DeForest at 8:52 am.