

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY  
EXECUTIVE BOARD REGULAR MEETING MINUTES  
August 26, 2020**

**LOCATION: MONTVILLE POLICE DEPARTMENT 6665 WADSWORTH RD. MEDINA, OH**

Members Present:

Ralph Copley  
Michael Costello  
Carl Deforest  
Brian Guccion

Matt Hiscock  
Conrad Sarnowski  
Colleen Swedyk

Personnel:

Christina Fozio  
Ben Nau  
Matt Sturgeon  
Wally Sobczyk

Conrad Sarnowski called the meeting to order at 8:30 AM.

An opportunity for public comment was provided with no one presenting.

**Carl Deforest motioned to approve the minutes from the July 22, 2020 meeting, as seconded by Colleen Swedyk, and approved with Michael Costello abstaining.**

**Brian Guccion motioned to approve the bills as Resolution 2020-016, as seconded by Carl Deforest, and approved by all.**

Matt Sturgeon requested approval to purchase an Excelam Plus 1080 laminator with a mounting stand from Laminator & Binding Solutions Inc. for \$3,554.00, which was the lowest quote among the three quotes collected. This laminator will be used for mapping, ID cards, job aids, and displays. The laminator was chosen because it is the greatest capacity 110-volt laminator available. **Carl Deforest motioned to approve purchasing the laminator from Laminator & Binding Solutions for \$3553.00, as seconded by Carl Deforest, and approved by all.**

Director's Report

Christina Fozio reported that EMA submitted three mitigation grant pre-applications including projects for a high watermark campaign, comprehensive plan development, and countywide utility mapping.

Christina reported that for COVID-19 to date, we have completed 175 mission requests, 107 different agencies have received distributions, and 189,586 items have been distributed.

EMA recently reviewed the Medina County Board of Elections Emergency Action Plan.

The September 3<sup>rd</sup> LEPC meeting is canceled, the next meeting will be on November 5<sup>th</sup>.

Christina is planning on distributing the 2021 Draft Budget at the next meeting.



Brian Guccion asked if EMA received any money for COVID-19 from the State. Christina described that there is an Emergency Management Performance Grant program for COVID-19, which required a 50% match. CARES act could have been used as a match for that.

Christina reported that non-medical PPE has been distributed to local schools.

**Carl Deforest motioned to adjourn the meeting at 8:48 AM, as seconded by Michael Costello, and approved by all.**