

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
August 25, 2021**

Members Present

Conrad Sarnowski Ralph Copley
Colleen Swedyk Mike Costello
Brian Guccion Larry Walters
Matt Hiscock Carl Deforest

Personnel

Christina Fozio
Ben Nau
Matt Sturgeon

Conrad Sarnowski called the meeting to order at 8:30 AM.

Colleen Swedyk motioned to approve the minutes from the July 28th meeting as presented; seconded by Larry Walters; approved by all. Carl Deforest, Ralph Copley, and Mike Costello abstained.

Carl Deforest motioned to approve Resolution 2021-014; seconded by Ralph Copley; and approved by all.

Directors Report

Christina Fozio reported that our 60-day notice for our full-scale exercise was submitted to the State Emergency Response Commission. In preparation for the exercise, a joint decon training was held at Lodi Hospital including Lodi FD, Water Rescue Team, Hazmat Team, EMA, and Wayne County Dive Team.

EMA submitted FY2021 State Homeland Security Grant project to procure an underwater robot. The project need is the result of the Chippewa Lake body recovery after action meeting. The application was approved at the regional level and will be submitted to OEMA for formal approval.

EMA is presently working on a mutual aid agreement between our water team and the Wooster Township Fire dive team; Wayne County EMA will also be a part of this effort. The MOU expanding our capability may better qualify us for State Water TAC funding.

Christina updated the Board on the process of procuring an architect. She created a google survey to send out to one reference noted on each architect RFQ. References from WMF and TC Architects replied so far.

Colleen Swedyk obtained a cost estimate from the Medina County Sanitary Engineer to move the sewer line on the west side of the All-Hazards Station to allow for possible renovation into the parking lot. The Commissioners voted unanimously to use ARP money as an emergency expense to pay for the project.

Christina recently participated on a 5-person promotion interview panel for the Sheriff's Office. She complemented the Sheriff's Office on the process.

The All-Hazards Advisory Committee developed the 2022 team budgets. The draft budget will be included in the overall draft EMA budget for the September meeting.

Ben Nau presented the following AHAC Recommendations to the Executive Board:

Water Team – Underwater Investigator Course for \$5,000.00 – The fee includes training for the entire team. **Carl Deforest motioned to approve the purchase as presented; seconded by Mike Costello; and approved by all.**

Hazmat Team - Four Level B hazmat suits for \$3,400.00 – **Carl Deforest motioned to approve the purchase as presented; seconded by Ralph Copley; and approved by all.**

Water Team – Trolling motor and sonar transducer for \$1,050.00 – The trolling motor is an appropriate size motor for smaller ponds. The transducer is to mount sonar on the recently donated Zodiac boat. - **Carl Deforest motioned to approve the purchase as presented; seconded by Mike Costello; and approved by all.**

Rope Team – Rope Equipment for \$6,060.63 – Larry Walters described this is to replace older equipment that is being phased out. – **Brian Guccion motioned to approve the purchase as presented; as seconded by Ralph Copley; and approved by all.**

Christina discussed growth of the All-Hazards Team. She referred to discussions when the AHAC SOP was formed that there may come a time to expand on the

AHAC to be a multi-jurisdictional team. The Water Team is a perfect example of how multi-jurisdictional relationships are working; there are 4 Deputy Sheriffs on the water team currently. The board discussed updating the AHAC SOP to include the Sherriff/Law Enforcement. Christina shared the current SOP dated May 23, 2018. The board unanimously agreed updating the SOP to include representatives from law enforcement is a good step forward.

The All-Hazards Cost Allocation bills went out this year based on US Census estimates. The estimate was within 31 people of the actual census of 182,470. The full AHAC met this month and discussion was had regarding the next 3-year cost-allocation matrix. The 2020 census numbers will be used as a set number for the next three years with the per capita amount increasing slightly each year.

Christina informed the Board a catalytic converter was stolen from 1993 Ford F-350 snowplow truck while it was parked in our lot. Medina City PD took a police report. The board discussed the possible need for temporary cameras.

Carl Deforest motioned to adjourn the meeting at 9:04 AM; seconded by Colleen Swedyk; and approved by all.