

**MEDINA COUNTY EMERGENCY MANAGEMENT AGENCY
EXECUTIVE BOARD REGULAR MEETING MINUTES
April 25th , 2018**

Members Present:

Buck Adams Brian Guccion
Ralph Copley Matt Hiscock
Carl Deforest Conrad Sarnowski
Adam Friedrick

Personnel:

Christina Fozio
Ben Nau
Matt Sturgeon

Guests:

Dave Birckbickler
Wally Sobczyk
Robert Linder
Glenn Wojciak
Robert Haas
Jim Baird

Sarnowski called the meeting to order at 8:30 AM.

An opportunity for public comment was provided with no comments.

Friedrick motioned to approve the minutes from the March 28, 2018 meeting.

Seconded by Deforest, and approved with no opposition.

Mark Gyskiewicz, Adam Rosenberger, and Eric Rosetti, representatives of the 3M Medina Plant, were in attendance to present Medina County EMA with a \$2500.00 grant from the 3M Foundation for Amish Buggy Traffic Safety. Fozio and Sturgeon described the project, which will provide reflective material for Amish Buggies. The project was inspired from the Amish Health and Safety Event held last fall. Commissioner Friedrick additionally shared that he's worked with 3M on projects for recycling and to create employment opportunities. He complimented the 3M plant on its corporate citizenship.

Copley motioned to approve the bills as RESOLUTION 2018-007. Seconded by Deforest, and approved without opposition.



Nau presented that the All-Hazards Advisory Committee resolved to recommend the purchase of a cargo trailer for the swift water team for \$7205.00 at their April 18th meeting. Three quotes were considered by the Committee. A copy of the resolution signed by the All-Hazards Advisory Committee as well as the recommended quote were provided. We will have quotes for lettering and lighting for the trailer next month. Copley motioned to approve the swift water trailer manufactured by Hallmark from Zero Gravity Trailer Sales Inc. Seconded by Guccion, and approved with no opposition.

Nau presented Records Retention Schedule (RC-2). This was prompted by our current policy to keep Tier 2 files indefinitely, which is no longer recommended. Nau worked with Dennis Paul to create a new policy based on the Ohio History Connection recommendations. Once this Board approves the policy it will be sent to the Records Commission for approval. Deforest motioned to approve the records retention schedule. Seconded by Guccion, and approved with no opposition.

Fozio reported an opportunity to raise money for the All-Hazards building. She showed two engraved brick samples for sponsors to purchase in support of the project. She is interested in a fund raiser such as this to contribute to the building. Guccion shared that Sharon Township also sold bricks for the fire stations. Sarnowski added the Seville Library also sold bricks about twenty years ago, which have held up well.

Copley motioned to adjourn the meeting at 8:45 AM. Seconded by Friedrich, and passed.